

2018 SYLLABUS AND HANDBOOK



BUTLER[™] ATHLETIC BANDS

COURSE: ES 119-01 ES 319-01 ES 519-01 PWB 140-01
 2858 2879 2880 3715

TITLE: University Marching Band

CLASS SCHEDULE: MWF 4:45PM - 6:30PM, Tennis Bubble Rehearsal Field,
 Butler Bowl, or Lilly 112 for Rain Site
 (Always assume we are outside)

CREDIT: 1 credit hour

FACULTY: Dr. Matthew J. Smith, LH 016; 317-940-9876

OFFICE HOURS: By Appointment; mjsmith3@butler.edu

ADA STATEMENT:

Attention: For accessibility information or to request disability-related accommodations, please visit <http://www.butler.edu/event-accommodations/>

To request disability-related accommodations or inquire about accessibility, please contact sds@butler.edu at 317-940-9308 or in Jordan Hall 136.

SCHOOL OF MUSIC STUDENT LEARNING OUTCOMES:

In accordance with the Butler University School of Music Student Learning Outcome #3 (By graduation, students will demonstrate a mastery of the technical and artistic appropriate to the area of applied study, including solo and collaborative music making), Marching Band members will:

- Rehearse and perform athletic bands repertoire drawn from different musical periods
- Demonstrate technical and artistic development through part preparation before and between rehearsals in order to maximize the effectiveness of the ensemble rehearsals
- Develop collaborative ensemble rehearsal techniques essential for performers, conductors, and music educators.

2018 BUTLER UNIVERSITY MARCHING BAND HANDBOOK

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Butler War Song

We'll sing the Butler War Song,
We'll give a fighting cry;
We'll fight the Bulldog battle
Bulldogs ever do or die.
And in the glow of victory firelight,
History cannot deny
To add a page or two
For Butler's fighting crew
Beneath the Hoosier sky.

Butler Varsity

On, on, O Varsity,
Forever royal blue.
Not a team can bar the way
When you go charging through.
Forward with might and main
To gain the victor's shield
And the varsity forever
Right on down that field.

Alma Mater

In the Gallery of Memories
There are pictures bright and fair
And I find that dear old Butler
Is the brightest one that's there.

Alma Mater, how we love thee
With a love that ne'er shall fade
And we feel we owe a debt to thee
That can never be paid.

WELCOME!

On behalf of President James Danko, Dr. David Murray, and the Butler University Exec. Board, I would like to welcome you to the 99th edition of the Butler University Marching Band! I am very glad that you decided to join us this season!

The Athletic Bands have undergone its share of changes over the past century and entertains one of the most eclectic crowds in Indiana! I hope you understand and appreciate the challenges that lie before us. This organization is undergoing significant changes: and you should be very proud to be one of the founding members of a new direction of pride, execution, and philanthropy.

The students and staff have worked together to plan a season for you that we feel is going to be filled with great music, great memories, and lasting friendships.

In addition to our ongoing goal of looking and sounding our best as well as performing with the highest quality each and every time we assemble as a group, this season we will work towards a couple of goals that might be even more challenging to achieve, and that is to become an even closer knit “family” and to really focus on bringing a new level of personal responsibility and ownership to the group. As you know a diverse group of people makes up our “family,” and we will have to take care of each other and have compassion for one another to keep us together through the hard work and challenges that we will face this year.

Within the pages of this handbook are the various policies and procedures that will guide us through this season. While I know it is a lot of information to digest, I hope you will take the time to read this carefully and come to understand what is expected of you as a member of the BUMB.

With the right attitude and determination, we will be able to work together to make this year’s band successful. I do not expect every person in this band to be a virtuoso musician, marcher, or performer. I do, however, expect mature, responsible attitudes and actions – combined with lots of hard work. It is also my sincere hope that you will find many long lasting friendships, earn the respect of those around you, and feel the pride that comes from doing a job well.

I am extremely happy you decided to be a part of this year’s edition of the BUMB. I look forward to working with you as we add yet another chapter to the legacy that is the Butler University Athletic Bands!

Dr. Matthew J. Smith
Director of Athletic Bands
Butler University

2018 BUTLER UNIVERSITY MARCHING BAND STAFF

Director of Athletic Bands

Dr. Matthew J. Smith

BM – University of Dayton

MM – West Virginia University

DMA – University of Connecticut

Dr. Matthew Smith is entering his third year at Butler University as the Director of Athletic Bands, where he oversees the Butler University Marching Band, Basketball Band, and University Symphonic Band. Previously, he served as Interim Band Director at the University of Tennessee at Chattanooga where he directed the UTC "Marching Mocs" and Basketball Pep Band, and conducted the Concert Band and Wind Ensembles. During his time at UTC, Dr. Smith was a two time conductor of the UTC Sponsored Tri-State Honor Band for high school band students. Prior to his appointment at UTC, he was an Assistant Professor and Director of Bands at Castleton State College in Castleton, Vermont, where he was the director of the "Pulse and Power of Vermont" Spartan Marching Band, and the Spirit Band. He also conducted the Wind Ensembles and Spring Musical Ensemble.

Dr. Smith received his Doctorate of Musical Arts in Conducting from the University of Connecticut, where he was the Assistant Conductor of the University Wind Ensembles, and an Assistant Instructor of the Conducting Courses. During his time at UConn, he premiered the 2009 Big East Band Directors Association Consortium Project, "Torn Canvases" by Mathew Tommassini, with the University Wind Ensembles. Dr. Smith received his Masters of Music Performance in Conducting from West Virginia University, where he was the Graduate Assistant to the Concert and Athletic Band Programs. In addition, Dr. Smith received his Bachelor of Music Education Degree from the University of Dayton. Following his undergraduate work, he was the Director of Bands at Charlotte Catholic High School (Charlotte, North Carolina) where he directed the 120-member competitive "Marching Cougars" Marching Band, and all other instrumental school ensembles.

Dr. Smith spent seven years working with the Fred J. Miller Summer Clinic Programs, where he focused on curriculum writing, staff training, and administration of the clinic program. Through this program, he worked with student leaders at colleges and universities across the United States. Dr. Smith is also a sought after arranger for concert and marching ensembles. Currently he is writing for several ensembles across the country. As an advocate for new music publications, Dr. Smith has premiered 10 new musical compositions, including six short operas in three seasons with the Hartford Opera Theater's "New in November" series, where new ten minute operas are staged, rehearsed, and performed all in the span of 48 hours.

SUPPORT STAFF

Assistant Director of Athletic Bands, Drumline Coordinator:

Jeff Queen

Color Guard Coordinator:

Tori Angel

Graduate Assistant to the Athletic Bands:

Melissa Johnson

Drum Major:

David Sexton

Woodwind Section Leaders:

Piccolos - Claudia Gruett

Clarinets - Shelby Bentley

Saxophones - Alex Sparks

High Brass Section Leaders:

Trumpets - Katie Smith

Mellophones - Jess Conlin

Low Brass Section Leaders:

Trombone/Euphonium - Maddie Thomas

Tubas - Colton Drebes

Percussion:

John Plate

Color Guard:

Emily Starr

Librarians:

Taylor Young & Eliot Dotson

Operations:

Alex Stark

Publicity:

Katie Smith

Uniform Chair:

Anna Claire Bradbury & Morgan Kohler

2018 BUMB LEADERSHIP POSITIONS

ON THE FIELD LEADERSHIP

DRUM MAJOR(S):

The BUMB Drum Major(s) act as field assistants during rehearsal. The Drum Majors will help correct individuals on the field as well as reviewing fundamentals with the band as needed. The Drum Majors serve as the principle liaisons between the Director and the band. Auditions for Drum Major for the following year will occur in October/November and will consist of a conducting audition and interview. The position is elected through a vote (75% student vote, 25% staff vote).

COLOR GUARD CAPTAIN:

As a member of the Marching Band Leadership, the Guard Captain must fulfill any leadership team duties assigned by the Band Director, Color Guard Instructor, other staff members, or Drum Major(s). Guard Captain responsibilities include, but are not limited to the following:

- Assists in teaching the marching show to the Guard.
- Leading Stretches and Warm-ups.
- Starting rehearsal if the Instructor will be late due to work commitments.
- Assisting the Staff identifying problem areas or concerns within the show/work.
- Be the "eyes & ears" between the other Guard Members and the Color Guard Instructor and Band Director - listen to your Guard when they have issues or questions and then talk with the Instructor if the situation calls for it.
- Makes sure that all rehearsal sites are clean before leaving.
- Is responsible for seeing that all guard equipment is put in its proper place after each rehearsal and kept in an orderly manner.
- Oversees the loading and unloading of all guard equipment at all band functions (expos, away trips, etc).
- Keeps a record of all issued equipment and its condition.
- Realize that the guard is part of the band and encourage others to realize it as well.
- Encourage all team members to achieve their full potential.
- Be an example to other members of the Color Guard.

SECTION LEADER:

- Provide a good example for students to follow.
- Responsible for checking other students of their section for proper music, uniform and equipment.
- Instruct and answer questions pertaining to the music and marching.
- Follow through with any instructions the director may provide for the band.
- Conduct sectionals when directors or instructors are not available.

Section Leaders are in charge of "setting the standards of excellence" in musical and Marching execution as they "lead by example," modeling excellence, and in motivating and encouraging their section to perform at a high level. They lead sectional rehearsals. They are responsible for disseminating information and announcements to all members in their section. They are responsible for helping to organize and maintain Band equipment. They respect every member of their section as a valued Band member. They strive to serve each section member by providing help and encouragement. Furthermore, They will complete weekly inspections, maintain field discipline, provide instruction, serve as positive role models, and assist the drum majors as needed.

The success of the Butler University Marching Band is directly related to the effectiveness and commitment of the student leaders, and their ability to inspire hard work and lead their peers to excellence. All of the finest equipment, all of the hours of planning, all of the creative ideas, hard work, investment of time, and all of the best wishes of our supporters have very little meaning if our leaders fail to inspire quality performance. Even more important than their ability to perform is the ability of our leaders to set a good example as human beings and to encourage others to follow their lead. Please understand your important role within the Band organization and strive to fulfill it to the best of your ability.

OFF THE FIELD LEADERSHIP

EXECUTIVE BOARD

The **Executive Board** consists of Executive Officers, Committee Chairs, Representatives, and *ex-officio* members. Meetings of the Executive Board will be established by the CEO. **Executive Officers** are appointed by the CEO with the approval of the director.

CHIEF EXECUTIVE OFFICER

The **Chief Executive Officer (CEO)** is elected at the end of the previous marching season by all members of the *Butler University Marching Band*. The CEO works closely with the director to maintain organization in the activity of the BUMB. The Duties of the CEO shall include, but not be limited to:

- Appoint officers and committee chairs (see below)
- Supervise the work of officers and committee chairs
- Preside over weekly executive board meetings
- Serve as official representative of the BUMB
- Coordinate Band Camp
- Coordinate the election of Representatives
- Assist the director of the BUMB with associated administrative tasks

OPERATIONS/EQUIPMENT MANAGER:

The primary role of the Equipment Manager is to work with the Drum Major and C.E.O. and be responsible for all instruments and equipment owned by the university. In addition they are responsible for all field equipment/props necessary for all rehearsals such as the drum major podium, yard markers, sound equipment and etc. The Operations/Equipment Manager is also responsible for loading and unloading equipment when the band travels.

Specific Responsibilities:

- Assist the directors with the distribution and collection of all school owned instruments, mouthpieces, mutes, and etc.
- Assist the directors with maintaining an accurate band inventory.
- Head up two instrument cleaning days (one each semester) and work with section leaders to make sure all instrument are cleaned with swabs, valve slides greased, piston/rotary valves oiled, cork greased and keys oiled as required on each instrument.
- Report any needed repairs of school owned instruments to the director. Students should bring all repair needs to the Equipment Manager.
- Organize, supervise, and implement loading procedures for all trips. Keep an accurate log of ALL school owned equipment that will be taken by the band.
- Assist Drum Major and C.E.O. to ensure that all band equipment is brought back to campus and properly stored.
- Organize the loading crew and supervise the actual loading of the equipment truck (if necessary).

LIBRARIAN(S):

Student in charge of music and information dispersal, appointed by the director.

Specific Responsibilities:

- Provide a good example for students to follow.
- Maintain and organize all music in the library.
- Handout, take up and make copies of all music distributed to students.
- Keep music updated in data base.
- Make up marching folders with music for all sections during the summer.

PUBLICITY/HISTORIAN:

- Official student photographer and collector of department photos and videos.
- Assist the Director with making and distributing fliers and posters.
- Maintain an up-to-date log of all band events, including pictures, and other information.
- Promote and make bi-weekly updates to Social Media Accounts.
- Advertise and promote band events, including pictures and other information.
- Plan and assist with the video yearbook for the annual banquet presentation.

FIRST YEAR REPRESENTATIVES

First Year Representatives will be selected at the end of band camp. Representatives (1 per 15-20 new members, at the discretion of the CEO) will be selected by all new members to represent the group at all executive board meetings and to act according to the general consensus of all new members. Veteran members will be represented by individuals already selected on the executive board.

2018 GRADING POLICY

ATTENDANCE POLICY

Grades for the Butler University arching Band class are based upon a ratio of 50% punctual attendance and 50% personal performance and positive participation.

REHEARSALS:

- 1) Rehearsals being **promptly at 4:45pm** Monday, Wednesday, and Friday. Attendance will be taken by the Section Leaders
- 2) Class Conflicts do arise. When this happens and to receive proper permission, you must complete a "[CONFLICT RESOLUTION FORM](#)" and submit it online - no later than the second week of classes. Dr. Smith and Melissa Johnson will consider whether or not the conflict is acceptable.
- 3) If you are late to rehearsal, you must sign-in on the rehearsal "late" sheet (regardless whether you have a class conflict or whether you are just tardy). Failure to do so constitutes being counted absent. Therefore, it is YOUR responsibility to sign-in! You must also sign-out if you must leave a rehearsal early (i.e. class, work, etc.) Questions/concerns need to be directed to the Graduate Assistant, Melissa Johnson.
- 4) Prior approval must be obtained prior to missing any rehearsal. If you are going to miss an entire rehearsal (for any reason), you must complete an excuse form (if possible) prior to missing. See the [online form](#). Dr. Smith will decide if your excuse is acceptable. Again, it is your responsibility to take care of this procedure.
- 5) If you become ill or a last minute conflict arises that keeps you from attending a rehearsal, contact Dr. Smith or Melissa Johnson or email (mjsmith3@butler.edu mfjohns1@butler.edu) **Telling a friend to tell Dr. Smith is NOT acceptable! Sending a Facebook message is NOT acceptable** Dr. Smith will determine if your last minute conflict justifies an excused absence at his discretion.
- 6) If you miss a rehearsal, and are unable to obtain prior approval, the absence will be considered "UNEXCUSED." It will remain UNEXCUSED until proper documentation is presented.

“REGULAR” REHEARSALS

The grading policy for regular, daily rehearsals will be:

- 2 tardies or missing one entire rehearsal will constitute as an unexcused absence.
- Grading policy for unexcused absences:
 - 1st – an understood warning 2nd – your grade drops one letter
 - 3rd – your grade drops another letter 4th – your grade drops another letter
 - 5th – automatic “F” and possible suspension from band!

SATURDAY REHEARSALS

Because these are extremely crucial, the staff expects even more from you; the grading policy is designed to be even stricter than for a regular weekday rehearsal:

- If you are **less than 15 minutes late**, you will receive **1 unexcused absence**.
- If you are **more than 15 minutes late**, you will receive **2 unexcused absences**, and your chances of marching that day and/or a future performance could be jeopardized.

PERFORMANCES

- Prior permission must be obtained before missing any performance. In order for your excuse to be considered by Dr. Smith, you must complete a [Conflict Resolution Form](#). You are asked to complete this form **2 weeks prior to the absence**, when possible. Failure to complete a form at all constitutes being counted absent.
- If a performance is missed due to an unexcused absence, your grade will drop **two** letter grades. Your chances of staying in the band are also severely jeopardized!

PERSONAL PERFORMANCE AND POSITIVE PARTICIPATION

“Personal Performance and Positive Participation” is a more difficult factor to evaluate than attendance but just as important. The staff will not be evaluating the performance of one student’s performance and participation level to another student. What is evaluated is your effort to make a positive contribution to the group over the course of the entire season. This includes contributions made during rehearsals, in performances, behavior in the stands and on the busses, on trips, etc. Most of the band will get the full 50% in the performance area because they give their best efforts at all times. However, there are instances when a student does not succeed in giving their best and the following outlines the consequences. These steps have been created to address student behavior within the band class. Depending on the nature of the violation, students could be referred to the Academic Integrity Policy process or the Student Conduct Process, both outlined in the Student Handbook. All students are expected to uphold and follow Butler University’s [Rules of Conduct](#) as outlined in the Student Handbook.

Possible violations will be addressed as following:

Step One

- Meet with Dr. Smith to discuss the incident and a written letter of warning will be given to the student and a copy will be retained with Dr. Smith.

Step Two

- Student will meet with Dr. Smith to discuss incident and student’s course grade will be lowered by one full letter grade.

Step Three

- Student will be permanently removed from the band and prohibited from attending any further rehearsals or performances. A course grade of an F will be assigned and will be reflected on the student’s transcript.

Yes, it **IS** possible to combine all three steps in to one due to a really unique and unusual action! There are some things for which a “warning” just won’t do. In that type of situation, step 3 will be immediately implemented.

GRADE MAKE-UP

Because the penalties are stern we do allow make-up tasks to exist for individuals. Such work will be determined by Melissa Johnson and Dr. Smith. Tasks can range from assisting student staff, tear-down/ set-up of equipment, and any tasks needed by the Band Office.

SPECIAL CONCERNS

1. In accordance with the University policy, THE USE OF ANY ILLEGAL SUBSTANCE IS ABSOLUTELY NOT TOLERATED WITHIN THIS GROUP. This goes for any time the band is gathered for a function (rehearsals, performances, in sections, trips, etc.) 90% of the band is under the legal age to consume any alcoholic beverage, this includes ALL FORMS of illegal substances – not only drugs. Failure to comply with his policy will result in dismissal from the band and an automatic grade of “F”.
2. In accordance with the University policy, the Butler University Athletic Bands prohibit any type of hazing activities. Offenders will be dismissed from the band (and given an automatic grade of an “F”). Because this policy is a University policy and not just a “band” one, you could face disciplinary action from the University.

EQUIPMENT

University-owned instruments/equipment are available for use by members \$20 per ensemble. Please note that the individual student is responsible for any damage (beyond normal wear and tear) that may occur to university-owned equipment while the instrument is signed out.

- 1) Please report any damage, no matter how minor, immediately to the Operations Manager, who will handle the matter from that point.
- 2) Instruments will be inspected upon their return and students billed through the university for any damage. As with the uniforms, do not attempt to make repairs on your own.
- 3) All university-owned instrument repair is to be handled through the band office.
- 4) All members requesting instruments need to fill out the [Instrument Rental Agreement Form](#)

INSTRUMENT/EQUIPMENT CARE AND STORAGE:

- 1) University-owned equipment must always be stored in available cases.
- 2) The university will not be responsible for loss or damage to student-owned instruments stored on the premises.
- 3) Poms, flags, and other such equipment will be issued directly to the individual Auxiliary member.
- 4) Poms are to be stored in open air. If they become wet, blot them with a towel and air dry.
- 5) Performance flags are to be used ONLY for performances.

2018 UNIFORM INFORMATION

During Band camp, you will be issued a uniform for the season. This uniform will consist of a Jacket, Bib Pants, Under the Uniform Shirt, Tall Black Socks (not provided), Shoes (not provided), Gloves, Gauntlets, Shako, and a baseball hat. Color Guard uniforms will be addressed within that section. Raincoats will be issued at (or before) the first performance they are needed. You are required to supply your own black socks and black (Matte) shoes. Problems regarding uniforms should be discussed with Morgan Kohler, Anna Claire Bradbury and Melissa Johnson.

HATS & SHAKO'S

All wind and percussion members are required to wear the provided Butler Bands Baseball Hat in the stands. The Shako's are to be worn in all Pre-Game and Halftime Performances. If not being worn, shako's are to be carried Corps Style resting in the Hand against the Arm.

SHOES

If you have shoes similar to our list below then you are all set. Our recommendations are the following:

- Drillmasters: <http://www.bandshoppe.com/Drillmasters-Marching-Band-Shoe-p/3000-3025s.htm>
- Dinkles Edge: <http://www.bandshoppe.com/Dinkles-Edge-Marching-Band-Shoes-p/1075s-1055s.htm>
- DSI MTX: <http://www.bandshoppe.com/Directors-Showcase-MTX-Marching-Band-Shoes-p/7000-7001s.htm>

HORN CLEANING

You are responsible for your horn's appearance at all times. ALL BRASS need to be polished before **every performance**. We will supply the polish and cloth for Brass Players.

UNIFORM CLEANING

You are responsible for your uniform's appearance at all times. Your uniform is considered university property and therefore must be taken care of properly. Keep the uniform the issued hanger and garment bag at your residence – NOT thrown in a corner, stuffed in a tuba or drum case, or in the backseat of someone's car! **You are responsible for having your uniform cleaned and pressed as needed throughout the season.**

CONSEQUENCES

In the event that any part of your uniform does not meet the appropriate standards for performance, you will be asked to remedy the situation immediately (shine shoes, etc.) or you will not be allowed to march pre-game/halftime – PERIOD! If you are not allowed to march, your grade will also be affected because it will be considered an unexcused absence for missing a performance (see Grading Policy). Habitual uniform abuse will require the staff to take the uniform out of your possession, therefore causing you to have to withdraw from the band.

The numbers on your uniform parts will be recorded during distribution. At the time of collection, your uniform identification numbers must correspond with the office records. You will also be required to return the band raincoat the Monday following a game (if issued); therefore, it is important to know where all parts of your uniform are at all times. Record numbers for each part of your uniform – they are YOUR responsibility. You will not get credit for turning in a piece not assigned to you.

BOTTOM LINE

If you do not return your uniform by the stated time (with the correct identification numbers), the band staff will restrict your subsequent course registrations and hold all of your university grades/transcripts. In simple terms, you will not be able to register for next semester's classes, you will not receive your grades, and if you are in your senior year, you will not graduate! If this policy fails to resolve the situation, the staff will be forced to take legal action through the university court system. **IF YOU LOSE ANY PART OF THE UNIFORM, YOU MUST PAY TO HAVE IT REPLACED.** Note: an entire uniform now costs over \$500.00. Therefore, it is in your best interest to make every effort to return your uniform promptly and correctly.

UNIFORM DRESS GUIDELINES

Uniforms must look neat at all times. "Wrinkled" uniforms are not acceptable. Make sure the bottoms of the pants' legs are hemmed and NOT dragging on the ground! Shoes are to be black (MATTE) "band" shoes. Please see previous article for exact requirements for proper footwear

Socks are to be black high tops. No low-cut, "ankle socks," or "footies" are permitted.

The uniform has been simplified to alleviate confusion: Jacket, Shirt, Pants, Shoes, Socks, Gloves, Marching Shako, and Baseball Cap.

No smoking, drinking, or use of tobacco in uniform – PERIOD.

If at any point during the season your uniform gets wet – MAKE SURE IT HANGS UNTIL IT IS COMPLETELY DRY. It will mildew and turn green. You will be responsible for paying to replace your uniform if it is ruined from mildew (over \$500 per uniform to replace).

When returning home following a game or before a game – you have a choice:

1. Remove the Shako and carry it in your arm Corps style. Wear the coat completely: snapped collar and zipped up all the way.
2. Find a private location to change into "Civies." The simple basic rule is: If you have the coat on, wear it as a uniform. One or the other, - no middle ground – ever! If the staff notices a deviation it can/ will affect your positive participation grade.

HOME GAME PROCEDURES

On game days the following rehearsal schedule will be followed:

- 3 hours 30 minutes before kickoff – Stretch, Warm-Up, and Full Ensemble Walk-Through
- 2 hours before kickoff – Full Band Rehearsal Ends - Go Eat, Change, and Polish Horns
- 60 minutes before kickoff - Full Winds Warm-Up/Uniform Check
- 40 minutes before kickoff – Tailgate in Hinkle Parking Lot
- 30 minutes before kickoff – Go through Tunnels for Pre-Game Prep
- 20 minutes before kickoff – Lined up for Pre-Game

DEPENDING ON STADIUM AVAILABILITY - SATURDAY PRACTICES CAN BE MOVED

ADDITIONAL BAND PERFORMANCE OPPORTUNITIES

Butler University offers many opportunities for students to participate in ensembles. All of BU's ensembles perform at the highest level of quality to match the demands of exceptional literature.

WIND ENSEMBLE

The Butler University Wind Ensemble, conducted by Prof. Michael J. Colburn, Director of Bands, has established a reputation for the highest standards of excellence in musical performance. Comprised of students from majors across the University, the band performs its home concerts at Butler's intimate Howard L. Schrott Center for the Arts.

The Wind Ensemble rehearses from 2:25 p.m. to 4:25 p.m. on Monday, Wednesday, and Friday in both semesters. Enrollment is open to all BU students; non-music majors are encouraged to participate.

SYMPHONIC BAND

In the Fall of 2017, the School of Music launched a second concert band, the **Butler University Symphonic Band (BUSB)** conducted by Dr. Matthew J. Smith and Dr. Brian N. Weidner. This ensemble rehearses twice a week on Tuesdays and Thursdays from 5:45-7:45 pm and performs twice per semester. Non-music majors are welcome and encouraged to participate.

Seating in the ensemble is based on auditions that occur at the beginning of each semester. Please direct any inquiries about BUSB to Dr. Matthew J. Smith (mjsmith3@butler.edu) or Dr. Brian N. Weidner (bweidner@butler.edu).

BASKETBALL BAND

The Butler University Basketball Band (BUBB) supports both Men's and Women's Basketball at home games. The band also does its part to enhance the collegiate atmosphere by performing at non-athletic events across campus. The band travels to the Big East and NCAA Tournaments.

Fall Semester Rehearsals are scheduled for Wednesday's Beginning October 4 and will carry throughout the Fall Semester.

OTHER PERFORMANCE ENSEMBLES AT BUTLER

Jazz Band & Combos
Percussion Ensemble
Butler Opera Theater

Butler Symphony Orchestra
Butler University Chorale
Freshly Brewed
Voices of Deliverance Gospel Choir

JCA Composers Orchestra
Chamber Singers
Out of the Dawg House

VARIOUS HINTS AND REMINDERS

- 1) Be on time for ALL rehearsals and report times.
- 2) Watch your language. "Questionable" vocabulary is inappropriate.
- 3) No drinking, smoking, or use of tobacco in uniform at any time!
- 4) No form of "hazing" will be tolerated. EVER.
- 5) At any time you are at a band "function" or representing this organization, you are asked to act and treat others like mature adults.
- 6) You are asked, at all times, to clean up after yourself and leave places the band utilizes even cleaner than you found them.
- 7) Wear tennis shoes to all rehearsals - you cannot perform how you practice if you're not wearing the correct footwear.

LINES OF COMMUNICATION

There are several people who are in charge of specific areas. You will be instructed as to whom is in charge of what (music, attendance, scheduling concerns, etc.). Problems are usually most easily handled by those most directly involved. So if you have a problem of any kind, let someone help you; you are surrounded by people who care about you. Ask questions!

The general line of communication is:

- 1. Ask Your Section Leader**
- 2. If they don't know, try the Drum Major or C.E.O.**
- 3. Next, try Melissa Johnson, Tori Angel, or Jeff Queen**
- 4. If no one else knows - then ask Dr. Smith**

This doesn't mean Dr. Smith doesn't want to talk to you - he wants to get to know each of his students - however, it becomes impossible to answer every individual question when the hierarchy is established to answer your questions. All questions are important - but need to be funneled through this system.

MARCHING BAND REHEARSALS:
MWF – 4:45 – 6:30PM
TENNIS BUBBLE REHEARSAL FIELD
RAIN LOCATION – LILLY HALL 112



COURSE REGISTRATIONS:
MARCHING BAND – PWB 140
BASKETBALL BAND – ES 121 (0 CREDIT)

BUTLER UNIVERSITY ATHLETIC BANDS

FALL 2018 SCHEDULE

AUGUST 10 - 12	FRI - SUN	LEADERSHIP WEEKEND CAMP	STUDENT LEADERSHIP & STAFF ONLY
AUGUST 13 - 17	MON - FRI	FULL BAND CAMP	9AM - 7PM
AUGUST 22	WED	FIRST DAY OF CLASSES	TENNIS BUBBLE LOT
SEPTEMBER 9	SUN	STAND-STILL PERFORMANCE FOR MERIDIAN STREET UMC	11:30AM - 12:00PM REPORT 10:45AM
SEPTEMBER 15	SAT	HOME GAME - PRINCETON	KICKOFF 6:00PM
SEPTEMBER 22	SAT	BASKETBALL BAND "TIP-OFF" CAMP	10:00AM - 3:00PM (LUNCH PROVIDED)
SEPTEMBER 28	FRI	FIRST REGULAR BASKETBALL BAND REHEARSAL	4:45 - 6:25PM - 112 LILLY (NO FRIDAY BUMB REHEARSALS FROM HERE OUT)
SEPTEMBER 29	SAT	HOME GAME - MOREHEAD STATE (HOMECOMING)	1:00PM KICKOFF
OCTOBER 11 - 14	THU - SUN	FALL BREAK	
OCTOBER 20	SAT	HOME GAME - SAN DIEGO	KICKOFF 12:00PM
OCTOBER 27	SAT	HOME GAME - DAYTON	12:00PM KICKOFF
NOVEMBER 3	SAT	RECORDING SESSION - 2018 SEASON HIGHLIGHTS	CLOWES MEMORIAL HALL
NOVEMBER 10	SAT	HOME GAME - STETSON FAMILY WEEKEND	KICKOFF 12:00PM
NOVEMBER 11	SUN	"BAND"QUET & AWARDS	TIME TBA
<i>TBD</i>	<i>TBD</i>	<i>MEN'S/WOMEN'S SOCCER GAME</i>	<i>MINI-BAND SIGNUP</i>

"WE HAVE A BOND THAT NO ONE ELSE CAN UNDERSTAND. NO MATTER WHAT THE OUTCOME AT THE VERY END, WE ARE STILL A FAMILY – A FAMILY OF FRIENDS."

QUESTIONS? CONTACT US:
BUBANDS@BUTLER.EDU
317-940-9876
WWW.BUTLER.EDU/BANDS

"LIKE" US ON FACEBOOK:
[HTTP://BIT.LY/BUMB-BUBB](http://BIT.LY/BUMB-BUBB)

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UPDATED 08/01/18

UNIVERSITY POLICY - HAZING

- Hazing is any action taken or situation created intentionally that places an expectation on a person joining or maintaining full status in a group that is not consistent with requirements for membership, team rules, university regulations and policies, and/or fraternal law or ritual, as applicable. Conduct that may be considered hazing is as follows:
 - A. Has the potential to produce emotional, psychological or physical discomfort, embarrassment, harassment or ridicule
 - B. Can occur on or off campus
 - C. Can occur regardless of the person's willingness to participate
 - D. Is prohibited by the criminal code of the State of Indiana
- Butler University believes that hazing is non-productive, violates students' rights, and has no place in the campus community. Hazing activity may lead to a conduct review for individuals as well as a student group, organization, or team.
- It is impossible to list all possible hazing behaviors because many are context-specific. The following list provides categorical examples of hazing traditions:

Subtle hazing—behaviors that emphasize a power imbalance between members of the group and those who desire to be accepted. Subtle hazing typically involves activities or attitudes that breach reasonable standards for mutual respect. Some examples:

- A. Deception
- B. Requiring new members to perform duties not assigned to other members
- C. Deprivation of privileges granted to other members
- D. Expecting certain items to always be in one's possession
- E. Requiring new members to refer to members with titles (e.g., Mr., Miss) while new members are identified by a term instead of by name
- F. Name calling
- G. Use/misuse of ritual symbolism outside of organization's approved ceremonies
- H. Walking/running/sitting/standing in formation

Harassment hazing—behaviors that cause emotional anguish or physical discomfort required of those joining the group. Harassment hazing confuses and frustrates, and causes undue stress for those joining the group. Some examples:

- A. Verbal abuse
- B. Intimidation or implied threats
- C. Personal servitude
- D. Sleep deprivation
- E. Degrading or humiliating activities
- F. Interference with personal hygiene
- G. Being expected to harass others

UNIVERSITY POLICY - HAZING CONTINUED

Violent hazing—behaviors that have the potential to cause physical and/or emotional or psychological harm. Some examples:

- A. Forced/coerced ingestion of alcohol or any other substance
 - B. Beating or paddling
 - C. Branding or burning
 - D. Water intoxication
 - E. Abuse or mistreatment of animals
 - F. Public nudity
 - G. Expecting illegal activity including property theft or damage
 - H. Bondage
 - I. Abduction or kidnapping
 - J. Exposure to weather extremes without appropriate protection
- Students should be aware that Indiana has enacted a state law prohibiting hazing. See the full text at www.in.gov/legislative/ (search Indiana Code IC 35-42-2-2).
 - Suspected hazing violations should be reported to the Butler University Police Department and/or the Vice President for Student Affairs.
 - When hazing activities are determined to deny, deprive or limit the educational, employment, residential and/or social access, benefits and/or opportunities of any member of the campus community on the basis of their actual or perceived membership in a federally protected class is in violation of the University policy on nondiscrimination. Protected classes include but are not limited to: race, sex, religion, ethnicity, national origin, citizenship status, age, sexual orientation, gender, gender identity and veteran or military status.* All allegations of student misconduct that are perceived to infringe upon the federally protected civil rights of any member of the University community or its visitors will be addressed through the Civil Rights Equity Grievance Resolution Process. This will include allegations related to discriminatory or bias-related harassment, sexual harassment, sexual misconduct and hazing among others.procedures.

BU ALCOHOL POLICY

The primary concern of Butler University in all cases, including those incidents of intoxication and/or alcohol poisoning, is the health and safety of the individuals involved. Students who actively seek medical attention on the behalf of another due to a concern for that person's intoxicated state and well-being will generally not be charged with a violation of University policy.

Use of Alcoholic Beverages

All Butler students are responsible for complying with state and local laws. Attention is called to the Indiana alcoholic beverages law (Indiana Code 7.1-5 found here: www.in.gov/legislative/ic/code/title7.1/)

The following are violations of University policy:

- A. No person under 21 years of age may consume or be in possession of alcoholic beverages.
- B. Persons 21 or over may not make alcoholic beverages available to minors nor may they provide a venue for minors to consume.
- C. It is unacceptable to misrepresent one's age for the purpose of procuring alcoholic beverages.
- D. Residence hall and University apartment students 21 years of age and their guests 21 years of age or older may possess and consume alcoholic beverages on an individual basis in the privacy of their own rooms, with their room doors closed. Individuals younger than 21 years of age may not be in the presence of alcohol within the residence halls/apartments.

Alcohol on University Property and at University-sponsored Events

- 1. Alcoholic beverages are prohibited on campus or on the sidewalks adjacent to campus property, except as noted in (d) above or with the expressed approval of the department head responsible for the administration of a designated facility/area. Student organizations wishing to sponsor an event on campus with alcohol must receive authorization from the Vice President for Student Affairs.
- 2. No University funds or monies from student organization accounts may be used to purchase alcoholic beverages without the authorization of the Vice President for Student Affairs.
- 3. Student organizations may provide alcoholic beverages at University-sponsored events on and off campus according to the social event procedures.
- 4. University-recognized Greek chapters may provide alcoholic beverages at events on their premises according to the Greek alcohol and social event procedures.

(The Student Alcohol Policy is reviewed annually by the Vice President for Student Affairs.)

ACCOMODATION STATEMENTS

Policy on Accommodations for Documented Disabilities: It is the policy and practice of Butler University to provide reasonable accommodations for students with properly documented disabilities. Written notification from Student Disability Services is required. If you are eligible to receive an accommodation and would like to request it for this course, please contact Student Disability Services. Allow one week advance notice to ensure enough time for reasonable accommodations to be made. Otherwise, it is not guaranteed that the accommodation can be provided on a timely basis. Students who have questions about Student Disability Services or who have, or think they may have, a disability (psychiatric, attentional, learning, vision, hearing, physical, medical, etc.) are invited to contact Student Disability Services for a confidential discussion in Jordan Hall, Room 136 or by phone at 317-940-9308.

Policy on Accommodations for Religious Observance: Butler University respects all students' right to religious observance and will reasonably accommodate students' religious practice with regard to class attendance, examinations, and assignments when requests are made in a timely manner. Butler University recommends that each class should have a syllabus that provides a schedule of activities for the class. It is the student's responsibility to inform instructors of course conflicts resulting from religious observations at least two weeks in advance of the observance, so that accommodations can be made. Requests must be made in writing, and the student should include a proposed alternative due date, examination date, or make-up outline. The professor should review the request and if the student's proposed suggestion is acceptable, should notify the student of the agreement. Any solution that is mutually agreeable to both student and faculty member is acceptable. If accommodations cannot be agreed upon, the instructor and students should seek the advice of the associate dean in the appropriate college. No adverse or prejudicial effects will result to students because they have made use of these provisions.

Reporting discrimination or harassment: Butler University is committed to fostering safe and productive living, learning, and working environments free from discrimination and harassment. *Faculty members are required to report any incident of discrimination and/or harassment that students may report to them.* Any sex/gender related incident reported to a faculty member will be in turn reported to the Title IX Coordinator; any non-sex/gender related incident reported to a faculty member will in turn be reported to the Associate Vice President for Human Resources. The Title IX Coordinator or Associate Vice President for Human Resources will then reach out to the reporting student for further discussion. If you wish to make a confidential report of discrimination and/or harassment, you may do so to personnel in Counseling and Consultation Services or to Pastoral Counselors.