COURSE: ES 119-01, ES 319-01, ES 519-01, PWB 140-01
2858 2879 2880 3715

TITLE: University Marching Band

CLASS SCHEDULE: MWF 4:45PM - 6:30PM, Tennis Bubble Rehearsal Field or Lilly 112 for Rain Site (Always assume we are outside)

CREDIT: 1 credit hour

FACULTY: Dr. Matthew J. Smith, AU 320; 317-940-9876

OFFICE HOURS: TBD; mjsmith3@butler.edu

ADA STATEMENT: Attention: For accessibility information or to request disability-related accommodations, please visit http://www.butler.edu/event-accommodations/

To request disability-related accommodations or inquire about accessibility, please contact sds@butler.edu at 317-940-9308 or in Jordan Hall 136.
Butler Fight Songs and Alma Mater

**Butler War Song**

We'll sing the Butler war song,
We'll give a fighting cry;
We'll fight the Bulldog battle-
Bulldogs ever do or die.
And in the glow of victory firelight,
Hist'ry cannot deny
To add a page or two
For Butler's fighting crew
Beneath the Hoosier sky.

**Alma Mater**

In the Gallery of Memories
There are pictures bright and fair
And I find that dear old Butler
Is the brightest one that's there.
Alma Mater, how we love thee
With a love that ne'er shall fade
And we feel we owe a debt to thee
That can never be paid.

**Butler Varsity**

On, on, O Varsity,
Forever royal blue.
Not a team can bar the way
When you go charging through.
Forward with might and main
To gain the victor's shield
And the varsity forever
Right on down that field.
On behalf of President James Danko, Dr. Anne Flaherty, and the BU Student Staff, I would like to welcome you to the 97th edition of the Butler University Marching Band! I am very glad that you decided to join us this season!

This band has undergone its share of changes over the past century and entertains one of the most enthusiastic audiences in Indiana! I hope you understand and appreciate the challenges that lie before us. You should be very proud to be one of the members of an organization that is based on pride, execution, and philanthropy.

The staff and I have worked together to plan a season for you that we feel is going to be filled with great music, challenging drill, and (we hope) lasting friendships.

In addition to our ongoing goal of looking and sounding our best as well as performing with the highest quality each and every time we assemble as a group, this season we will work towards a couple of goals that might be even more challenging to achieve, and that is to become an even closer knit “family” and to really focus on bringing a new level of personal responsibility and ownership to the group. As you know a diverse group of people makes up our “family,” and we will have to take care of each other and have compassion for one another to keep us together through the hard work and challenges that we will face this year.

Within the pages of this handbook are the various policies and procedures that will guide us through this season. While I know it is a lot of information to digest, I hope you will take the time to read this carefully and come to understand what is expected of you as a member of the BUMB.

With the right attitude and determination, we will be able to work together to make this year’s band successful. I do not expect every person in this band to be a virtuoso musician, marcher, or performer. I do, however, expect mature, responsible attitudes and actions – combined with lots of hard work. It is also my sincere hope that you will find many long lasting friendships, earn the respect of those around you, and feel the pride that comes from doing a job well.

I am extremely happy you decided to be a part of this year’s edition of the BUMB. I look forward to working with you as we add yet another chapter to the legacy that is the Butler University Athletic Bands!

Dr. Matthew J. Smith
Director of Athletic Bands
Butler University
2016 INSTRUCTIONAL STAFF

Dr. Matthew J. Smith  Director of Athletic Bands

BM – University of Dayton  MM – West Virginia University  DMA – University of Connecticut

Dr. Matthew Smith joins Butler after serving as Interim Band Director and Director of Wind Ensemble at the University of Tennessee at Chattanooga for the past three years. Prior to his appointment to UTC he was an Assistant Professor and Director of Bands at Castleton State College in Castleton, Vermont.

Smith received his Masters of Music Performance in Conducting from West Virginia University; and was the Graduate Assistant to the Concert and Athletic Band Programs. Dr. Smith received his Bachelor of Music Education Degree from the University of Dayton. Following his undergraduate work he was the Director of Bands at Charlotte Catholic High School (Charlotte, North Carolina).

Dr. Smith has spent the last 7 years working with the Fred J. Miller Summer Clinic Programs focusing on curriculum writing, staff training, and administration of the clinic program across the United States. Smith is also a sought after arranger for concert and marching ensembles; currently he is writing for several ensembles across the country. As an advocate for new music publications, Smith has premiered 10 new musical compositions, including 6 short operas in three seasons with the Hartford Opera Theater's "New in November" where new ten minute operas are staged, rehearsed and performed all in the span of 48 hours.

Support Staff

Anthony Veiga  Graduate Assistant
Jeff Queen  Percussion Instructor
Tori Angel  Guard Instructor
Jennifer Elsbury  Twirling Instructor

BU Band & Student Staff

Amber Ooley  Office Assistant
Alex Kinstedt  Student Staff Liaison
Whitney Hart  Librarian
Ian Melton  Librarian
Amber Ooley  Uniform Chair
Nate Manthey  Instrument Inventory
Jordan Pitner  Drill Design/Visual Design
Amy Hendricks  TBS President
Valerie Lines  KKPsi President
2016 BUMB STUDENT LEADERS

Drum Major: Toni Hubert

The BUMB Drum Major(s) act as field assistants during rehearsal. The Drum Majors will help correct individuals on the field as well as reviewing fundamentals with the band as needed. The Drum Majors serve as the principle liaisons between the Director and the band. Auditions for Drum Major for the following year will occur in October/November and will consist of a conducting audition and interview. The position is elected through a vote (75% student vote, 25% staff vote).

Section Leaders:
Section Leaders are responsible for teaching music, dealing with any music problems in the section, rehearsing in sectionals, and all musical tasks.

Flutes  Amber Ooley
Clarinet  Alex Kinstedt
Saxophones  Amy Hendricks
Trumpets  Sara Tharp
Mellophones  Matthew Homes
Low Brass  Nate Manthey, Heath Barkdull
Tubas  Ian Melton
Drumline  TBA
Front Ensemble  John Anderton
Colorguard  Sam Haycox
Twirler/Dance  Kiersten Lindskoog

The visual performance and powerful sound of the Butler University Marching Band is the responsibility of all members of the band. However, to ensure the highest standards are met the Section Leaders have been appointed.
2016 GRADING POLICY

Membership

Any student attending Butler University is eligible to be a member of the Butler University Marching Band. Once registered, you may remain a member for as long as you are a registered full-time BU student.

Attendance Policy

Grades for the BU Marching Band class are based upon a ratio of 75% punctual attendance and 25% personal performance and positive participation.

Rehearsals:

1) Rehearsals being promptly at 4:45pm Monday, Wednesday, and Friday. Attendance will be taken by the Section Leaders.

2) Class Conflicts do arise. When this happens and to receive proper permission, you must complete a “CONFLICT RESOLUTION FORM” and submit it online - no later than the first week of classes. Dr. Smith and Anthony Veiga will consider whether or not the conflict is acceptable.

3) If you are late to rehearsal, you must sign-in on the rehearsal “late” sheet (regardless whether you have a class conflict or whether you are just tardy). Failure to do so constitutes being counted absent. Therefore, it is YOUR responsibility to sign-in! You must also sign-out if you must leave a rehearsal early (i.e. class, work, etc.) Questions/concerns need to be directed to Dr. Smith.

4) Prior approval must be obtained prior to missing any rehearsal. If you are going to miss an entire rehearsal (for any reason), you must complete an excuse form (if possible) prior to missing. See the online form. Dr. Smith will decide if your excuse is acceptable. Again, it is your responsibility to take care of this procedure.

5) If you become ill or a last minute conflict arises that keeps you from attending a rehearsal, contact Dr. Smith (317-940-9876) or email mjsmith3@butler.edu. Telling a friend to tell Dr. Smith is NOT acceptable! Sending a Facebook message is NOT acceptable. Dr. Smith will determine if your last minute conflict justifies an excused absence at his discretion.

6) If you miss a rehearsal and are unable to obtain prior approval, the absence will be considered “unexcused” until proper documentation is presented within a week to Dr. Smith.
2016 Grading Policy (continued)

“Regular” Rehearsals

The grading policy for regular, daily rehearsals will be:

- 2 tardies or missing one entire rehearsal will constitute as an unexcused absence.
- Grading policy for unexcused absences:
  - 1st – an understood warning
  - 2nd – your grade drops one letter
  - 3rd – your grade drops another letter
  - 4th – your grade drops another letter
  - 5th – automatic “F” and possible suspension from band!

Saturday Rehearsals

Because these are extremely crucial, the staff expects even more from you; the grading policy is designed to be even stricter than for a regular weekday rehearsal:

- If you are less than 15 minutes late, you will receive 1 unexcused absence.
- If you are more than 15 minutes late, you will receive 2 unexcused absences, and your chances of marching that day and/or a future performance could be jeopardized.

Performances

- Prior permission must be obtained before missing any performance. In order for your excuse to be considered by Dr. Smith, you must complete a Conflict Resolution Form. You are asked to complete this form 2 weeks prior to the absence, if possible. Failure to complete a form at all constitutes being counted absent.
- If a performance is missed due to an unexcused absence, your grade will drop two letter grades. Your chances of staying in the band are also severely jeopardized!

Mini-Bands

Mini-bands will be needed during the season. The mini bands are used sparingly but will consist of a Basketball Band type instrumentation to fulfill gigs and obligations throughout the year.
Personal Performance and Positive Participation

“Personal Performance and Positive Participation” is a more difficult factor to evaluate than attendance, but it will be handled in this way: there will be no evaluation of a particular performance level and participation against another student. What is evaluated by the entire staff is your effort to make a positive contribution to the group over the course of the entire season. This includes at rehearsals, in performance, in the stands, on the busses, on trips, etc. MOST of the band will get the full 25% in the performance area because they give their best efforts at all times.

However, in the event that a member exerts a negative effect on the band (IN ANY ASPECT), there needs to be a way to deal with the problem. Here is the procedure:

1. Discussion of the problem with the student: “Shape up – or else.” If the problem continues or reoccurs:

2. Lowering of the grade and a clear written warning. If the problem continues:

3. Expulsion from the band.

Yes, it IS possible to combine all three steps in to one due to a really unique and unusual action! There are some things for which a “warning” just won’t do. In that type of situation, step 3 will be immediately implemented.

IMPORTANT NOTE: This band is not a democracy or a committee. We try to run a very fair and benevolent dictatorship – but it is a dictatorship!

SPECIAL CONCERNS

1. In accordance with the University policy, THE USE OF ANY ILLEGAL SUBSTANCE IS ABSOLUTELY NOT TOLERATED WITHIN THIS GROUP. This goes for any time the band is gathered for a function (rehearsals, performances, in sections, trips, etc.) 90% of the band is under the legal age to consume any alcoholic beverage, so ALL FORMS of illegal substances – not only drugs. Failure to comply with his policy will result in dismissal from the band and an automatic grade of “F”.

2. In accordance with the University policy, the BU Bands prohibit any type of hazing activities. Offenders will be dismissed from the band (and an automatic grade of an “F”). Because this policy is a University policy and not just a “band” one, you could face disciplinary action from the University.

3. Any time the band is gathered for a function (rehearsals, performances, in sections, trips, etc.) the use of alcohol, drugs etc. is ABSOLUTELY NOT TOLERATED WITHIN THIS GROUP. There is a time and place for everything - representing the University is not the place for this type of behavior. Failure to comply with his policy will result in dismissal from the band and an automatic grade of “F”.
2016 UNIFORM INFORMATION

During Band camp, you will be issued a uniform for the season. This uniform will consist of a Jacket, Pants, Under the Uniform Shirts, Shoes, Gloves, and baseball hat. Colorguard uniforms will be addressed within that section. Raincoats will be issued at (or before) the first performance they are needed. You are required to supply your own black socks. Problems regarding uniforms should be discussed with Anthony Veiga.

HATS & SHAKO’S

All wind and percussion members are required to wear the provided BU Baseball Hat in the stands. The Shako’s are to be worn in all Pre-Game and Halftime Performances. If not being worn, shako’s are to be carried Corps Style resting in the Hand against the Arm.

HORN CLEANING

You are responsible for your horn’s appearance at all times. ALL BRASS need to be polished before every performance. We will supply the polish and cloth for Brass Players.

UNIFORM CLEANING

You are responsible for your uniform’s appearance at all times. Your uniform is considered state property and therefore must be taken care of properly. Keep the uniform the issued hangar and garment bag at your residence – NOT thrown in a corner, stuffed in a tuba or drum case, or in the backseat of someone’s car! You are responsible for having your uniform cleaned and pressed as needed throughout the season.

CONSEQUENCES

In the event that any part of your uniform does not meet the appropriate standards for performance, you will be asked to remedy the situation immediately (shine shoes, etc.) or you will not be allowed to march halftime – PERIOD! If you are not allowed to march, your grade will also be affected because it will be considered an unexcused absence for missing a performance (see Grading Policy). Habitual uniform abuse will require the staff to take the uniform out of your possession, therefore causing you to have to withdraw from the band.

The numbers on your uniform parts will be recorded during distribution. At the time of collection, your uniform identification numbers must correspond with the office records. You will also be required to return the band raincoat the Monday following a game (if issued); therefore, it is important to know where all parts of your uniform are at all times. Record numbers for each part of your uniform – they are YOUR responsibility. You will not get credit for turning in a piece not assigned to you.

BOTTOM LINE

If you do not return your uniform by the stated time (with the correct identification numbers), the band staff will restrict your subsequent course registrations and hold all of your university grades/transcripts. In simple terms, you will not be able to register for next semester’s classes, you will not receive your grades, and if you are in your senior year, you will not graduate! If this policy fails to resolve the situation, the staff will be forced to take legal action through the college court system. IF YOU LOSE ANY PART OF THE UNIFORM, YOU MUST PAY TO HAVE IT REPLACED. Note: an entire uniform now costs over $500.00. Therefore, it is in your best interest to make every effort to return your uniform promptly and correct
UNIFORM DRESS GUIDELINES

Uniforms must look neat at all times. “Wrinkled” uniforms are not acceptable. Make sure the bottoms of the pants’ legs are hemmed and NOT dragging on the ground! Shoes are to be black (POLISHED) “band” shoes. Please see previous article for exact requirements for proper footwear.

Socks are to be black high tops. No low-cut, “ankle socks,” or “footies” are permitted. The uniform has been simplified to alleviate confusion: Jacket, Shirt, Pants, Shoes, Socks, Gloves, Marching Shako, and Baseball Cap.

No smoking, drinking, or use of tobacco in uniform – PERIOD.

If at any point during the season your uniform gets wet – MAKE SURE IT HANGS COMPLETELY UNTIL IT IS DRY. It will mildew and turn green. You will be responsible for paying to replace your uniform if it is ruined from mildew.

When returning home following a game or before a game – you have a choice:
1. Remove the Shako and carry it in your arm Corps style. Wear the coat completely: snapped collar and zipped up all the way.
2. Find a private location to change into Civies. The simple basic rule is: If you have the coat on, wear it as a uniform. One or the other, - no middle ground – ever!

HOME GAME PROCEDURES

On game days the following rehearsal schedule will be followed:

- 5 hours 15 minutes before kickoff – Drumline and Guard Rehearse (Equipment Set and ready to go!)
- 4 hours 30 minutes before kickoff – Full Band Rehearsal Begins
- 3 hours before kickoff – Full Band Rehearsal Ends - Go Eat, Change, and Polish Horns
- 1 hours 30 minutes before kickoff - Warm-Up in Sections/Uniform Check
- 1 hour 15 minutes before kickoff - Full Winds Warm-Up
- 50 minutes before kickoff – Tailgate in Hinkle Parking Lot
- 30 minutes before kickoff – Go through Tunnels for Pre-Game Prep Parade
- 20 minutes before kickoff – Lined up for Pre-Game

IF ALLOWED BY STADIUM - SATURDAY PRACTICES CAN BE MOVED CLOSER TO GAME TIME.
TRAVEL GUIDELINES

Travel Uniform

Our “travel uniform” is black shoes, black socks, band warm-ups with the BUMB shirt. You will be instructed when this is to be worn. Colorguard members will be instructed as to your proper “travel uniform” by Tori Angel.

Trip Procedures

1) You will sign up in advance for the bus you will ride. Note: You MUST ride the bus you signed up for (insurance reasons, etc.) DO NOT CHANGE BUSSES!! Talk to Dr. Smith if you have a problem.

2) Bus loading time at Hinkle will always be announced at rehearsals.

When loading the busses, priority will be given to these instruments: Tubas and Percussion.

Food is OK on the bus, BUT you are expected to clean up after yourself – do not leave any trash on the bus!

When/If you stay with a host family, a thank you note is expected.

The busses do not wait for anyone. If you are late for a bus, you will be left. However, this does not relieve you from your performance responsibilities for the trip – it only makes transportation your problem. Find a ride and catch up. If you are not there, you will be counted as missing a performance(s), which can severely affect your grade.

See the section earlier on “Special Concerns” (p. 8). Hazing, alcohol or drug use, or any form of public indecency on a bus, at a hotel, or any time you are traveling or participating with the band will NOT be tolerated. If caught, you will be immediately expelled from the band and sent home at your (or your parents’) expense. University or other legal consequences may also apply.

Glass Bottles are prohibited by Federal Law. Anyone found with a glass bottle on a band bus will be removed from the bus immediately.
Butler University offers many opportunities for students to participate in ensembles. All of BU's ensembles perform at the highest level of quality to match the demands of exceptional literature.

**Wind Ensemble**

The Butler University Wind Ensemble, conducted by Prof. Michael J. Colburn, Director of Bands, has established a reputation for the highest standards of excellence in musical performance. Comprised of students from majors across the University, the band performs its home concerts at Butler's intimate Howard L. Schrott Center for the Arts.

The Wind Ensemble rehearses from 2:25 p.m. to 4:25 p.m. on Monday, Wednesday, and Friday in both semesters. Enrollment is open to all BU students; non-music majors are encouraged to participate.

**Basketball Band**

The Butler University Basketball Band (BUBB) supports both Men’s and Women's Basketball at home games. The band also does its part to enhance the collegiate atmosphere by performing at non-athletic events across campus. The band travels to the Big East and NCAA Tournaments.

**Fall Semester Rehearsals are scheduled for Wednesday's Beginning October 5 and will carry throughout the Fall Semester.**

**Other Performance Ensembles at Butler**

- Jazz Band & Combos
- JCA Composers Orchestra
- Butler University Chorale
- Butler Opera Theater
- Out of the Dawg House

- Butler Symphony Orchestra
- Percussion Ensemble
- Chamber Singers
- Freshly Brewed
- Voices of Deliverance Gospel Choir
VARIOUS HINTS AND REMINDERS

1) Be on time for ALL rehearsals and report times.
2) Watch your language. “Questionable” vocabulary is inappropriate.
3) No drinking, smoking, or use of tobacco in uniform at any time!
4) No form of “hazing” will be tolerated. EVER.
5) At any time you are at a band “function” or representing this organization, you are asked to act and treat others like mature adults.
6) You are asked, at all times, to clean up after yourself and leave places the band utilizes even cleaner than you found them.
7) Wear tennis shoes to all rehearsals - you cannot perform how you practice if you’re not wearing shoes.

LINES OF COMMUNICATION

There are several people who are in charge of specific areas. You will be instructed as to whom is in charge of what (music, attendance, scheduling concerns, etc.). Problems are usually most easily handled by those most directly involved. So if you have a problem of any kind, let someone help you; you are surrounded by people who care about you. Ask questions!

The general line of communication is: First, ask your section leader. If they don’t know, try the drum major. Next, try Anthony Veiga, or the Band Staff. Then, if no one knows ask Dr. Smith. This doesn’t mean Dr. Smith doesn’t want to talk to you - but this will streamline the communication process to be as simple as possible.
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<th>Event</th>
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<tr>
<td>August 24</td>
<td>Wed</td>
<td>Band Registration &amp; Meeting</td>
<td>Lilly Hall, 112</td>
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<tr>
<td>August 26</td>
<td>Fri</td>
<td>First Field Rehearsal</td>
<td>Bring all Materials to This and Every Rehearsal</td>
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<td>September 3 - 5</td>
<td>Sat - Mon</td>
<td>Band Camp</td>
<td>9a - 9p (Breaks for Lunch, Dinner, and Fun!)</td>
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<td>September 10</td>
<td>Sat</td>
<td>Stand-Still Performance for Meridian Street UMC</td>
<td>6:30pm Kick, Report TBA</td>
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<tr>
<td>September 11</td>
<td>Sun</td>
<td>Stand-Still Performance for Meridian Street UMC</td>
<td>10:45am Report</td>
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<td>Accent Indy</td>
<td>Mini Band (Time TBA)</td>
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<td>October 1</td>
<td>Sat</td>
<td>HOME GAME - San Diego</td>
<td>1:00pm Kick, Report TBA</td>
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<td>October 5</td>
<td>Wed</td>
<td>First BUBB Rehearsal</td>
<td>4:45 - 6:45pm - 112 Lilly</td>
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<td>October 8</td>
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<td>HOME GAME - Marist (Homecoming)</td>
<td>1:00pm Kick, 9am Tentative Report</td>
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<td>October 13 - 16</td>
<td>Thu - Sun</td>
<td>FALL BREAK</td>
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<td>October 22</td>
<td>Sat</td>
<td>HOME GAME - Dayton</td>
<td>1:00pm Kick, Report TBA</td>
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<tr>
<td>November 5</td>
<td>Sat</td>
<td>HOME GAME - Morehead State (Senior Show) (Senior Show)</td>
<td>1:00PM Kick, Report TBA</td>
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<tr>
<td>November 7</td>
<td>Mon</td>
<td>Final Rehearsal</td>
<td>Season Highlights Prep</td>
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<tr>
<td>November 8</td>
<td>Tue</td>
<td>Season Highlights Performance (Tentative)</td>
<td>Recorded Performance of All Season Music</td>
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<tr>
<td>November 9</td>
<td>Wed</td>
<td>&quot;Band&quot;quet</td>
<td>4:45 - 6:30 - Kannert Room (Dress nice!)</td>
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