Tuition, fees, and other charges paid by the student cover approximately 80 percent of the educational costs at Butler University. The University provides the remaining funds through income from its endowment and gifts from foundations, business and industry, alumni, and friends. Tuition and fee levels are set by the Butler University Board of Trustees and are subject to change by action of the board.

The college year consists of two semesters and a one-session summer school. The academic year includes the fall and the spring semesters. The unit of instruction is the semester hour, which normally signifies one recitation a week throughout a semester or an equivalent.

Educational Costs
2015–2016
Tuition charges are based on the number of credit hours (with the exception of PharmD, 6th year) and the college of enrollment. The rates are as follows:

Undergraduate Tuition
COB, COE, JCA, LAS, CCOM
Full-time (12–20 hours) $18,025/semester
1–11 hours $1,502/hr
Each hour above 20 hours $1,502/hr

COPHS
Full-time (12–20 hrs)
Health Sciences
Health Sciences year 1 (pre-Health) $18,025/semester
Health Sciences year 2 (pre-Health) $18,025/semester
Health Sciences year 3 curriculum $19,340/semester
Health Sciences year 4 curriculum $19,340/semester

Pharmacy
Pharmacy year 1 (pre-Pharmacy) $18,025/semester
Pharmacy year 2 (pre-Pharmacy) $18,025/semester
Pharmacy year 3 (P1) $19,340/semester
Pharmacy year 4 (P2) $19,340/semester
Pharmacy year 5 (P3) $19,340/semester
PharmD (6th year only) $42,480/year

1–20 hours is billed:
5% Summer I $2,125
5% Summer II $2,125
45% Fall $19,115
45% Spring $19,115
Each hour above 20 hours is $1,612/hour;
1–11 hours* is $1,612/hour
*exception: PharmD, 6th year

Graduate Tuition
Tuition rate is based on college of enrollment:
Liberal Arts and Sciences $520/hr
MFA in Creative Writing $760/hr
College of Education $520/hr
Jordan College of the Arts $520/hr
Pharmacy and Health Sciences $700/hr
PA Master’s—Clinical Phase $560/hr
PA Graduate $40,000/year
20% Summer I $8,000
40% Fall $16,000
40% Spring $16,000
MBA $760/hr
MPAcc $760/hr

Miscellaneous Fees
Full-time activity fee $173/semester
Health and Recreation Complex fee $307/semester
Applied music fee $285/credit hour
Welcome Week fee $155
New student registration fee* $100
Residence hall program fee $40/year
COPHS Mobile Comp. (P3) $475/semester
COPHS Mobile Comp. (P1, P2, PA1, PA2, PA3) $175/semester
COPHS Mobile Comp. (P4) $150/semester
Student Health Insurance** $1,645/annual
* One-time fee
** May be waived by providing evidence of comparable health insurance coverage in an online insurance waiver process. For details, visit www.butler.edu/student-accounts.
Room and Board Rates

Room Rates
Ross Hall/Schwitzer Hall (9-month contract)
- Triple/Quad Room: $2,365/semester
- Double Room: $2,675/semester
- Single Room: $3,980/semester
Residential College (Resco) (9-month contract)
- Double Room: $2,990/semester
- Single Room: $4,300/semester
University Terrace (9-month contract)
- Shared Room: $3,475/semester
- Single Room: $4,105/semester
- Studio Apartment, shared: $3,215/semester
Apartment Village (10-month contract)
- Single Room: $4,730/semester

Board Rates
- All Access Plan: $3,195/semester
- Voluntary Meal Plans:
  - 40 Block Meal Plan: $625/semester
  - 65 Block Meal Plan: $955/semester

The charges above do not include the cost of books, supplies, parking fee, or other incidental expenses students may incur during the course of the academic year.

Educational Costs 2016–2017
Tuition and fees for the 2016–2017 academic year will be published on the Office of Student Accounts website, www.butler.edu/student-accounts. This information should be available by April 2016.

Accept Financial Responsibility
Butler University policy requires all students to complete the Acceptance of Financial Responsibility statement, accessible via my.butler.edu (located under the Finance section in the Student Center). Acceptance is required prior to enrollment each semester. The Acceptance of Financial Responsibility statement outlines the student’s responsibility for paying all expenses incurred, including any applicable penalties.

Payment Terms
Students who register through the early registration process for fall 2015 will receive an electronic billing statement (E-Bill), July 8, 2015, for tuition, fees, room, and board. (E-Bill notification is sent via a student’s Butler email address.) Payment is due in full August 4, 2015, if the student is not enrolled in the Monthly Payment Plan for fall 2015. Students not enrolled in the Monthly Payment Plan who have not paid in full by the first day of classes will be assessed a monthly finance charge of 1.5 percent (18 percent APR). Course registration may also be cancelled. Students who register after their regular registration timeframe will be required to pay all charges in full to receive grade or transcript information. If enrollment is added after the term or semester has ended, the student must pay for the course(s) before grade and/or transcript information will be released from the University.

Monthly Payment Plan Option
Butler University offers a payment plan that allows students and families to divide the semester charges (e.g., tuition, fees, room, board, etc.) into manageable monthly payments. There is a nominal participation fee of $25 (four payments). Further information regarding the 2015–2016 payment plan is available at www.butler.edu/student-accounts. A late fee of 1 percent of the past-due amount will be charged to your account if payment is not received by the due date on the E-Bill, or if the amount received is less than the payment indicated on your E-Bill. Payment plan participation may be jeopardized and discontinued after two missed payments or payments submitted that are less than the amount billed. If the payment plan is discontinued, the balance will accrue interest and will be due in full immediately.

Students with past-due balances may also have classes cancelled. Individuals with past-due balances or poor payment histories with the University may be denied participation in the plan.

E-Pay and E-Bill
The Office of Student Accounts accepts electronic billing (E-Bill) and electronic payment (E-Pay), for which information is available at www.butler.edu/student-accounts. Payment is accepted electronically by check (no fee) or credit card. Credit card payments include a 2.75 percent nonrefundable convenience fee. MasterCard, Discover, American Express, and Visa are accepted. Note: The Office of Student Accounts also accepts paper checks, cash, money orders, and 529 savings plan distribution for payment.

Prepaid Tuition
The University provides a tuition prepayment plan, which guarantees a fixed tuition rate for all prepaid semesters. The prepaid tuition
Federal Student Permissions

Federal regulations require that Butler University apply federal (Title IV) financial aid funds first to “allowable charges,” which are tuition, mandatory fees, and room and board charges contracted with Butler University.

To apply any remaining federal funds to miscellaneous charges (e.g., bookstore charges, parking fee, health services charges, traffic fines, interest charges), the University is required to obtain student authorization. If authorization is not received before financial aid funds post to the student account, the federal Title IV funds will not be applied to miscellaneous charges. This may result in an outstanding balance on the student account, resulting in late fees and services restricted until the outstanding balance is paid in full. Students may grant permission for federal Title IV funds to pay miscellaneous charges at my.butler.edu. Navigation instructions are available at www.butler.edu/student-accounts. Once Federal Student Permission is granted, it continues to be valid for future years. The permission can only be revoked if the student submits a written request directly to the Office of Student Accounts.

Tuition Refund Schedule

The official schedule is available at www.butler.edu/student-accounts. Students should refer to the refund schedule prior to making any schedule changes. Also, it is critical for students receiving financial assistance from any aid program (University, federal, and/or state) to contact the Office of Financial Aid before changing enrollment.

Withdrawals

Students who fail to attend class and/or pay tuition charges are not considered withdrawn from the course(s). Withdrawals must be made through the advisor or dean of the college in which the student is enrolled. All past-due balances must be paid before a student will be permitted to enroll for a new semester/term.

Butler University Return of Funds Procedures

Federal regulations require that, as a part of an institution’s Return of Funds Policy, an office or offices must be designated as the point of contact for students to begin the withdrawal process. The designated office(s) must document the date the student withdraws or otherwise provides official notification to the institution of the intent to withdraw. At Butler, the Office of Registration and Records is the designated office at which a student must withdraw. Official notification from the student must be in writing. The date of withdrawal will be utilized by the Office of Financial Aid in determining the amount of financial assistance that may be retained by the student, based upon the percentage of the enrollment period (semester) which the student completed to that point in time. In the case of a student who does not withdraw or otherwise notify Butler University of the intent to withdraw, the date used will be the midpoint of the payment period for which assistance was disbursed, unless the attendance records document an earlier or later date.

Credit Balance Accounts

The Office of Student Accounts requires students to complete a refund request form to receive a refund check for a credit balance on the account. However, if the credit on the account is due to federal (Title IV) financial aid funds, the Office of Student Accounts will issue a check automatically. If the credit balance is due to a federal Parent Loan for Undergraduate Students (PLUS), the refund check will be issued in the name of the parent borrower and mailed to the address on file for the PLUS borrower. If the student is anticipating a credit balance, it is recommended that a refund request form be completed regardless of funding sources. Refund checks are issued weekly while classes are in session. Forms must be submitted by end of day on Tuesday to receive a check on Friday. Refund checks are not issued when classes are not in session.

Unpaid Items Charges

A student who is past due in any debt to the University is not permitted to register in any school or college of the University and is not entitled to an official transcript, grade report, or diploma from the Office of Registration and Records until the indebtedness has been paid in full. Any check presented to the University that fails to clear the bank shall be subject to a nonrefundable $25 handling charge. If the check is for payment of a debt, it also will be considered

TUITION AND FEES
as nonpayment. Any E-Check transaction that is rejected by either banking institution will be charged a nonrefundable returned E-Check fee of $25. Students may be assessed reasonable collections fees, attorney fees, and court costs without relief of evaluation and appraisement law to collect outstanding balances. When a student is in possession of University property or owes a particular department for charges not applied to the student account, the department may call for a hold to be placed on a student’s record. The hold prevents the release of University records and future enrollment. This hold is removed upon confirmation from the requesting department.

Delinquent Bill Accounts
Students who have not met their financial obligations to Butler University will be refused grades, transcripts, and readmission. Delinquent accounts will be charged interest on the unpaid balance. Accounts that remain delinquent will be assigned to a collection agency. All costs of collection will be the responsibility of the student. Interest charges and collection fees will be charged to the student account.

Outside Billing
The University will bill a third party for tuition, room and board, and miscellaneous fees, provided that: 1) a voucher and/or written authorization is received by the Office of Student Accounts prior to the beginning of each semester; and 2) payment will be made on or before the first day of the semester. The University will not bill any employer or third party who pays upon completion of the course(s). Any balance remaining unpaid on the first day of the semester will be assessed a monthly finance charge of 1.5 percent (18 percent APR). If the third party will not pay the finance charge, the student will be responsible for payment. Students will continue to receive a billing statement directly from Butler University until the account balance is paid in full. It is the responsibility of the student to contact the third-party payer to determine why a delay in payment has occurred.

Business Services
**Check cashing**: up to $100 per day for enrolled students with a valid Butler I.D. during cashiering hours for the Office of Student Accounts. The University reserves the right to deny check-cashing privileges for students on financial hold or students with a history of returned checks with the University. The release of grades and/or transcripts will be prevented for any unpaid returned checks. Anyone with an unpaid returned check may lose check-cashing privileges.

**Money orders**: available for purchase with cash only up to a maximum of $200 each for a $5 fee. A valid Butler I.D. must be presented to purchase a money order.
Butler University offers a variety of financial aid programs based on academic excellence, performance ability, and the family’s ability to contribute. Financial aid may be offered in the form of scholarships, grants, student loans, and on-campus employment. Funding for these programs is provided by federal, state, and Butler University resources. Students who are seeking financial aid are encouraged to file the Free Application for Federal Student Aid (FAFSA) by March 1 each year, complete their financial aid file by May 1, and be registered for full-time enrollment by May 15.

Any application materials or documents submitted to the Office of Financial Aid by the student or on his or her behalf become the property of the University and a permanent record of the Office of Financial Aid. The Office of Financial Aid is responsible for compliance with federal, state, and University regulations and guidelines. Financial aid counselors are available at 317-940-8200, 877-940-8200 (toll-free), or finaid@butler.edu. Financial aid information is available at www.butler.edu/financial-aid.

All information was correct at the time of publication. Changes to any program may occur without notice.

**Butler University Gift Programs**

Butler University awards gift assistance through programs like the First-Year Student Academic Scholarship, Jordan College of the Arts Audition Award, Athletic Grant in Aid, and Butler Grant. These awards are available for tuition only to full-time undergraduate students pursuing their first bachelor’s degree, unless otherwise stated. Additional programs and details are available at www.butler.edu/financial-aid.

**Federal and State Grants**

Students who complete the FAFSA may be eligible for federal and state grants. Program details and application requirements are available at www.butler.edu/financial-aid.

**Loans**

Student loan programs are available for students who complete the FAFSA. Loans must be repaid and managed carefully.

Additional information regarding loan programs is available at www.butler.edu/financial-aid.

**Financial Aid and Study Abroad at Butler University**

Butler University is supportive of students who wish to study abroad. Butler University funds may be used in the full amount for overseas study in an approved exchange program. An approved non-exchange program is limited to 50 percent of the award amounts for the first semester of overseas study and 25 percent of the award amounts for the second semester of overseas study. Butler funds are only eligible for two semesters of overseas study. The full amount of federal and state awards (i.e., Federal Pell Grant, Federal Direct Loans) may be used for the study-abroad semester, depending upon the cost of the program.

**Other Financial-Aid and Loan Policies**

**Leave of Absence Policy**

To reserve merit awards if you leave the University for personal reasons, you must request a leave of absence from the Office of Financial Aid. The written request must be submitted prior to the 10th day of the semester for which the leave is requested. If the Office of Financial Aid approves the leave of absence, the merit awards may be reserved for a maximum of two semesters. Personal reasons may include those that are medical, financial, or experiential; however, attendance at another university or college does not qualify.

**Outside Scholarships**

According to federal regulations, scholarships received from donors outside of Butler University are considered to be a resource available to meet your financial aid eligibility. As a financial aid recipient, a student must report all outside scholarships from sources other than the federal, state, and University programs. The policy for treatment of outside scholarships is at www.butler.edu/financial-aid.

**Satisfactory Academic Progress**

Federal regulations require that all financial aid recipients make satisfactory academic progress toward a certificate or degree. The standards apply to all terms, regardless of whether or not the student received financial aid. The Satisfactory Academic Progress Standards can be found at www.butler.edu/financial-aid.
In addition, students must meet the retention standards of the University as outlined in the Butler University Handbook.

**Special Circumstances**

If a significant loss of income is projected, resulting in circumstances that restrict your parents’ ability to contribute to your education, write a letter explaining the circumstances, and the Office of Financial Aid will review your situation. Special circumstances are defined as situations that the family has minimal control over: death, disability, loss of income due to lay-off, and unemployment. Voluntary circumstances are not eligible for consideration. Such voluntary items would include consumer debt, voluntary leave of employment, and loss of income due to change in job or school attendance.

**Withdrawal**

Before withdrawing from all classes, a student should visit the Office of Financial Aid. The University’s refund policy is administered through the Office of Student Accounts. However, federal law dictates that the refund of financial aid is calculated based on days of attendance (earned aid), which can result in a balance owed to the University or to financial aid programs.

**Student Consumer Information**

The Student Consumer Information regulations of the U.S. Department of Education require universities to provide students with access to certain information to which they are entitled as consumers. This information is available at www.butler.edu/financial-aid.