Basics to Gifts and External Grants
20 Questions to Consider When Seeking Funding

1) Is the project to be funded a research initiative, a program, or a contract for a professional service?

2) Are you seeking a gift or a grant to fund the project?

3) If you are looking for grants, do you want public or private funds?

4) Is this a single year or multi-year initiative?

5) Are you partnering with other institutions?

6) If you are partnering with other institutions, will you be the primary applicant, receive a subaward, or work as a professional service?

7) Are you applying for funds as Butler faculty or as an individual?

8) Are there best practices or similar projects that you can use as a guide?

9) What are you using the funds for?

10) What's the estimated budget for the project?

11) Have you identified outcomes or outputs?

12) What is the timeline for receiving funds and completing the project?

13) Have you considered or received internal funding for this project?

14) Is the research quantitative or qualitative?

15) Do you need approval from research compliance (IRB, IACUC, or IBC)?

16) Does this project require a course release?

17) What are the key or buzz words associated with the project?

18) If you have a funder identified, will the funder accept our approved indirect cost rate?

19) Do you need matching funds to complete or enhance the project?

20) If it’s a program, have you considered long term sustainability or institutional commitment?