

Basics to Gifts and External Grants
20 Questions to Consider When Seeking Funding

- 1) Is the project to be funded a research initiative, a program, or a contract for a professional service?
- 2) Are you seeking a gift or a grant to fund the project?
- 3) If you are looking for grants, do you want public or private funds?
- 4) Is this a single year or multi-year initiative?
- 5) Are you partnering with other institutions?
- 6) If you are partnering with other institutions, will you be the primary applicant, receive a subaward, or work as a professional service?
- 7) Are you applying for funds as Butler faculty or as an individual?
- 8) Are there best practices or similar projects that you can use as a guide?
- 9) What are you using the funds for?
- 10) What's the estimated budget for the project?
- 11) Have you identified outcomes or outputs?
- 12) What is the timeline for receiving funds and completing the project?
- 13) Have you considered or received internal funding for this project?
- 14) Is the research quantitative or qualitative?
- 15) Do you need approval from research compliance (IRB, IACUC, or IBC)?
- 16) Does this project require a course release?
- 17) What are the key or buzz words associated with the project?
- 18) If you have a funder identified, will the funder accept our approved indirect cost rate?
- 19) Do you need matching funds to complete or enhance the project?
- 20) If it's a program, have you considered long term sustainability or institutional commitment?