I. PREAMBLE

The Butler University Parent Council, whose membership includes parents of current undergraduate students, endeavors to enhance the awareness of parents and promote their active involvement in the life of the University. The Council seeks to advance the interests of the University by fostering interaction and mutual support between the University and parents.

The Council, representing all Butler parents, functions as a liaison with the University. The Council serves the University in various advisory and supportive roles, but does not attempt to formulate policy for the University.

II. THE PARENTS ASSOCIATION

All parents of students presently enrolled in the University shall be considered active members of the Association. No dues shall be charged for membership. The Association shall aim to foster a sense of community among parents and to facilitate ready communication between parents and the University by involving parents in on-campus activities and enlisting their participation in various efforts serving the goals of the University. The Association shall strive to provide opportunities for parents to contribute time, expertise, and support to help achieve these objectives.

III. THE PARENT COUNCIL

All business of the Parents Association shall be conducted by the Parent Council. Any member of the Butler University Parents Association is eligible to serve on the Parent Council.

A. PURPOSES

The purposes of the Parent Council shall be:
1. To guide the members of the parent community toward increased support, understanding, and enthusiasm for Butler University;
2. To develop the parent community as a resource for the University;
3. To provide a vehicle for communication between the parent community, the University, and other University constituencies.

B. MEMBERSHIP

1. The Parent Council shall be composed of not more than 40 families representing all four undergraduate classes appointed by the Executive Director of Alumni and Parent Programs. All new members must have completed a Parent Council New Member application. The Council shall act as the executive arm of the Association and represent it in its meetings with University officials. No member shall serve beyond the graduation of his or her student.
2. Members are encouraged to attend all meetings during the year but are expected to attend at least one meeting per year. Notification of the Office of Alumni and Parent Programs is required if you are unable to attend. Non-attendance at all meetings during the year is cause for the review of membership by the President/Co-Presidents and the Executive Director of Alumni and Parent Programs.

3. The Executive Director of Alumni and Parent Programs will serve as an ex-officio member. Only parent members of the Parent Council are eligible to vote.

C. OFFICERS

The officers shall consist of the President/Co-Presidents, Vice President/Co-Vice Presidents, Secretary/Co-Secretaries, and the Executive Director of Alumni and Parent Programs (ex-officio).

1. President or Co-Presidents:
The President or Presidents shall serve a one-year term subject to reappointment as the representative of the Parents Association. The President or Presidents will preside over all meetings of the Parent Council.

2. Vice President or Co-Vice Presidents:
The Vice President or Vice Presidents shall serve a one-year term subject to reappointment. The Vice President or Vice Presidents shall assist the President in supervising the affairs of the Council and perform all duties incumbent upon the President during his or her absence. If the President is unable to complete his or her full year term in office, the Vice President will assume the role of President for the remainder of the unexpired term.

3. Secretary or Co-Secretaries:
The Secretary or Secretaries shall serve a one-year term subject to reappointment. The Secretary or Secretaries will take minutes at all Parent Council meetings.

3. The Executive Director of Alumni and Parent Programs:
The Executive Director of Alumni and Parent Programs will recommend President/Co-Presidents and Secretary/Co-Secretaries to be appointed with the approval of the outgoing officers of the Parents Association.

D. MEETINGS

1. Two (2) meetings of the Parent Council shall be held each year; the first held during Parents Weekend and the second during Honors Weekend.

2. Any additional meetings shall be called at the discretion of the President/Co-Presidents of the Parents Association in consultation with the Executive Director of Alumni and Parent Programs.

IV. ADOPTION AND AMENDMENTS TO THE BYLAWS

A. A simple majority of the membership of the Parent Council shall constitute a quorum.

B. The bylaws of the Butler University Parents Association shall require a two-thirds vote of those members present to be adopted. Amendments to the bylaws of the Butler University Parents Association shall require a two-thirds vote of those members present for passage.

Adopted October 3, 1997
Revised October 26, 2007