



**MORTON-FINNEY LEADERSHIP PROGRAM  
SERVICE-LEARNING PORTFOLIO CRITERIA  
2018-2019 Academic Year**

- All scholars will complete one individual and one group service or leadership project during the months of **September, October, November, February, March and April** during the academic year. **A minimum of five activity reports per semester must be submitted.**
- All scholars will submit a monthly Volunteer Activity Report **via e-mail** to the Office of Diversity Programs. Volunteer Activity Reports are due by the **last day of the reporting month. You have a seven-day grace period in which activity reports will be accepted for the current month. No merit point credit will be given for reports submitted after the seven-day grace period.**
- **Activity reports must be scanned and e-mailed to [mortonfinney@butler.edu](mailto:mortonfinney@butler.edu). All activity reports should be saved in your Morton-Finney Google drive individual folder.**
- All scholars will attend the monthly Morton-Finney Scholars group meeting. You will receive merit point credit for each meeting attended. **There are no make-up opportunities for missed meetings.**
- All scholars will develop a Business and Service-Learning Resume for the Portfolio.
- One of the required service or leadership projects each month must be campus based, or sponsored by a campus organization.
- **All scholars are required to participate in the annual Diversity Connections Networking Reception.**
- **All scholars will participate in the mandatory Morton-Finney group service project that will be held during the spring semester on the Dr. Martin Luther King Jr. Holiday weekend.**

**Individual Service or Leadership Activities**

- **Elected offices**
- Hall Government or Student Government Representatives
- Resident Assistants
- **Diversity Ambassadors**
- Committee Positions
- Tutoring/Mentoring
- Intercollegiate Athletics
- Non-compensated positions
- **Efroymsen Diversity Center Event Volunteer Staff**
- Butler Volunteer Center Activities (**Can be used for group or individual**)

(Cont.)

### Group Service or Leadership Activities

- Performing Arts Activities
- Learning Resource Center Academic Workshops (Two per month)
- Any Volunteer Activity sponsored by a Butler Student Organization
- Church or community sponsored activities
- Intercollegiate Athletics
- Other

### Service-Learning Portfolio Assessment

- Each Volunteer Activity Report submitted is worth **two** merit points.
- **A minimum of five volunteer activity reports must be submitted per semester.**
- Morton-Finney group meetings are worth **one** merit point per meeting
- The mandatory Morton-Finney group service project is worth **two** merit points.
- The mandatory Diversity Connections Networking Reception is worth **two** merit points
- **The business and service-learning resume is worth ten merit points**
- **All portfolio items must be submitted by the last day of spring final exams. No merit points will be awarded for items submitted after the deadline.**
- **Morton-Finney scholars must earn a minimum cumulative grade point average (GPA) of 2.8 to remain in good standing.**
- The Portfolio assessment process will begin after Commencement. Your final assessment score will be sent to the Office of Financial Aid. After transcripts are checked to obtain the current cumulative GPA, Financial Aid will mail scholarship renewal letters by the end of May. If your cumulative GPA is **either 2.8 or better, and you earn a Superior (40-50 merit points) or Satisfactory (26-39 merit points)** evaluation of your portfolio, your scholarship will be renewed in good standing for the 2019-2020 academic year.
- If you are below the 2.8 minimum GPA requirement or you receive an **Unsatisfactory (0-25 merit points)** portfolio evaluation, **your scholarship will be renewed for the 2019-2020 academic year on a probationary status.** You will have one academic year to raise your GPA and your Portfolio evaluation. **Failure to do so will result in the loss of your Morton-Finney Scholarship for the 2020-2021 academic year.**