Your application for study abroad is one of the most important documents you will complete as a student. Admission to the program is competitive and space is limited. Participants are selected for admission on the basis of their application, academic transcripts, recommendations, and preparation for study abroad. Please complete the form with care, answering all questions accurately and thoroughly. Only complete applications will be reviewed. All applicants will be notified of the status of their application within two weeks after the application deadline.

**Eligibility Criteria:** Applicants must have completed two 300-level Spanish courses by the start of the program. Given the rigor of the curriculum and academic environment, a minimum of 3.0 cumulative GPA is recommended.

**Program Deposit:** A nonrefundable $500 deposit is due within ten days of notification of acceptance in order to secure enrollment in the program. The deposit will be applied toward the semester program cost. Students will receive a Butler invoice from the Student Accounts Office for payment-in-full for the balance of the semester program cost. **Because this is a Butler program, you can use 100% of your Butler Financial Aid (i.e., scholarships) toward the cost of tuition.**

Your application materials should include the following:

- Application for Semester in Spain program
- Personal Statement
- Two Faculty Recommendations
- A Current Butler Transcript (unofficial is acceptable)

**THE APPLICATION AND ALL SUPPORTING DOCUMENTS SHOULD BE SUBMITTED BY FEBRUARY 1ST TO THE CENTER FOR GLOBAL EDUCATION, JORDAN HALL 138.**
I. PERSONAL INFORMATION

Name________________________________________ ID#____________________

Email______________________________________ Male ___ Female ______ Date of Birth______

Local Address________________________________________

Local Phone________________________ Local Contact Info Valid Until ______________________

Permanent Address (ALL correspondence sent to permanent address after current address expires.)

Street________________________________________

City________________________ State________________ Zip__________

Permanent Phone________________________ Permanent E-mail________________________

Emergency Contact Name ____________________ Relationship to you __________________

Emergency Address (I authorize Butler to contact the following person in the event of an emergency.)

Street________________________________________

City________________________ State________________ Zip__________

Emergency Phone________________________ Emergency Email________________________

(Daylight) / (Evening)

II. ACADEMIC INFORMATION

Major(s)____________________________________ Minor(s)______________________________

Current Enrollment Year (circle one): Freshman Sophomore Junior

GPA________________________ Expected Date of Graduation________________________

Academic Advisor________________________________________

Please list all college level Spanish courses taken (including courses in which you are currently enrolled):

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Please list any relevant courses you intend to take during the summer:

________________________________________________________________________

________________________________________________________________________
III. PERSONAL STATEMENT

Along with your application, please submit a typed statement (approximately 500 words) that addresses the following topics:

Describe your motivation for applying to the Butler Semester-in-Spain program, how you have prepared for this experience and how you intend to continue to do so in the months to come, and what you expect to accomplish while abroad. This statement should also address what you imagine will be your greatest personal challenge and your greatest personal asset in terms of how well you will adapt to another cultural, linguistic, and academic environment.

IV. FACULTY RECOMMENDATION INFORMATION

Your admission to the Butler Semester-in-Spain program will be based largely on academic information. It is important that you have at least one of your academic references completed by a professor of Spanish. Please allow faculty members adequate time to complete the reference form as your application will not be considered complete without all required parts. Each faculty member should return the attached Academic Reference Form directly to the Center for Global Education by February 1st.

Please list the names of the two professors whom you have asked to serve as a reference.

Professor_________________________ Department________________________

Professor_________________________ Department________________________

V. SIGNATURE

I hereby certify that the information that I have provided above is complete and accurate to the best of my knowledge as of this date. I further acknowledge that inaccurate or misleading information may affect my eligibility for the program.

I have read the information available on the Butler Semester-in-Spain program and that I understand and meet all requirements for admission.

I understand that Butler University reserves the right to adjust program fees and the right to cancel or alter the program and courses without notice.

Applicant Signature_________________________________________ Date_____
BUTLER SEMESTER IN SPAIN

Applicant Name

To the Faculty Member:
The applicant named above is applying for the Butler Semester in Spain program. Since participants will be immersed in a new academic, cultural and linguistic environment, the admissions committee is concerned with the applicant’s academic and personal suitability for study abroad. PLEASE SUBMIT THIS FORM DIRECTLY TO THE CENTER FOR GLOBAL EDUCATION (JH138) NO LATER THAN FEBRUARY 1st.

1. How long and in what capacity have you known the applicant?

2. Please check the applicant’s ability and academic competence in comparison with other individuals whom you have known at similar stages in their academic careers.

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<th>Motivation and seriousness of purpose</th>
<th>Outstanding</th>
<th>Above Average</th>
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3. For Spanish Professors ONLY: Please evaluate this student’s Spanish ability below:

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<th>Speaking</th>
<th>Outstanding</th>
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4. If you were leading a study abroad program, how eager would you be to have this student as a participant? (Please place an X on the scale below)

| very | somewhat | not at all |

5. Comment on the applicant’s suitability for study abroad in terms of: a) personal factors: stability, independence of mind, creative ability; b) motivation.

6. List any special considerations of which we should be aware, if any.
**BUTLER SEMESTER IN SPAIN**

**Applicant Name**

**To the Faculty Member:**
The applicant named above is applying for the Butler Semester in Spain program. Since participants will be immersed in a new academic, cultural and linguistic environment, the admissions committee is concerned with the applicant’s academic and personal suitability for study abroad. **PLEASE SUBMIT THIS FORM DIRECTLY TO THE CENTER FOR GLOBAL EDUCATION (JH138) NO LATER THAN FEBRUARY 1st.**

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[Scale: very | somewhat | not at all]

5. Comment on the applicant’s suitability for study abroad in terms of: a) personal factors: stability, independence of mind, creative ability; b) motivation.

6. List any special considerations of which we should be aware, if any.

________________________________________________________________________

Signature of Individual Providing the Reference Date

________________________________________________________________________

Name (please print clearly) Position or title