Welcome to the first issue of CAT News

We, at the Center for Academic Technology (CAT), hope that you will find this newsletter informative and helpful as you think about how technology may support your teaching. In these newsletters, you'll find information about our current workshop offerings, programs and other teaching and technology related content. We welcome your feedback at anytime. Enjoy!

Upcoming Events

Classroom Technology Training Sessions for Instructors

New to campus or just need a refresher on classroom technology? We have scheduled these times to provide you with an overview of the basic classroom technology on campus. Each session is 30 minutes and you will have an opportunity to ask questions and get hands on experience.

Register | Tuesday, August 23rd | 9:00 am | Pharmacy and Health Sciences 205
Register | Tuesday, August 23rd | 6:00 pm | Jordan Hall 170
Register | Thursday, August 25th | 6:00 pm | Pharmacy and Health Sciences 205

Setting Up Your Moodle Gradebook

Moodle's Gradebook tool has features that allow instructors to easily track student performance and display grades to students. This hands on workshop will provide an overview of the gradebook and covers grade entry options, grade weighting options, how to adjust grades (dropping, excluding, extra credit, etc.), common trouble shooting techniques and other features.

8/23/16 10am - 11:30am JH043 REGISTER
Facilitator: Matt Wright

Getting Started with Moodle
This workshop is a high-level overview of Moodle, Butler University’s designated Learning Management System (LMS). Participants will learn how to navigate Moodle and use its features to build efficiency into administrative tasks. Special emphasis will be placed on course organization options, communication tools, and resource/activity types within Moodle. New Moodle users, along with those needing a refresher on LMS basics, will benefit most from this session.

8/23/16 4pm to 5:30pm JH043 REGISTER
Facilitator: Megan Grady-Rutledge

**Access for Everyone: Creating Accessible Online Course Materials**

Equal access to online course materials is essential to the success of students with disabilities. This hands-on workshop will demonstrate the benefits of accessible materials for all students and give you an opportunity to see how easy it is to create accessible materials yourself. The workshop includes:

- Overview of accessibility issues and the impact on Butler students.
- Introduction to how Universal Design can address access issues.
- Simple guidelines that help you assess your course materials and provide you with solutions to making your course materials accessible.
- Demonstration of tools to help you assess and convert your course materials.
- Practice creating accessible course materials.

Please bring your own laptop.

8/29/16 3:30pm - 5pm IL 119 REGISTER
Facilitator: Elesia Yoon

**Creating and Importing Mass Quiz/Exam Questions Into Moodle**

This hands-on workshop will help save you valuable time creating Moodle Quizzes. Attendees will learn how to format quiz and exams questions so they can easily be imported into a Moodle quiz and then how to import those formatted questions into a Moodle Quiz.

8/31/16 10:30am - 12pm JH048 REGISTER
Facilitator: Heather Hazelwood

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