

## 2018-2019 BIWEEKLY PAYROLL SCHEDULE

Pay Date		Pay Period			
<b>Summer 2018</b>	8-Jun	19-May	to	1-Jun	All times to be approved by 10:00am Monday, July 2 <sup>nd</sup> for pay period
	22-Jun	2-Jun	to	15-Jun	
	6-Jul	16-Jun	to	29-Jun	
	20-Jul	30-Jun	to	13-Jul	
	3-Aug	14-Jul	to	27-Jul	
<b>Summer ends</b>	17-Aug	28-Jul	to	10-Aug	
<b>Fall</b>	31-Aug	11-Aug	to	24-Aug	
	14-Sep	25-Aug	to	7-Sep	
	28-Sep	8-Sep	to	21-Sep	
	12-Oct	22-Sep	to	5-Oct	
	26-Oct	6-Oct	to	19-Oct	All times for pay period must be entered and approved by 5:00pm on Friday November 16 <sup>th</sup> .
	9-Nov	20-Oct	to	2-Nov	
	<b>WED 21-Nov</b>	<b>3-Nov</b>	<b>to</b>	<b>16-Nov</b>	
	7-Dec	17-Nov	to	30-Nov	
	21-Dec	1-Dec	to	14-Dec	
<b>2019</b>	4-Jan	15-Dec	to	28-Dec	
	18-Jan	29-Dec	to	11-Jan	
<b>Spring</b>	1-Feb	12-Jan	to	25-Jan	
	15-Feb	26-Jan	to	8-Feb	
	1-Mar	9-Feb	to	22-Feb	
	15-Mar	23-Feb	to	8-Mar	
	29-Mar	9-Mar	to	22-Mar	
	12-Apr	23-Mar	to	5-Apr	
	26-Apr	6-Apr	to	19-Apr	
	10-May	20-Apr	to	3-May	
<b>Summer 2019</b>	24-May	4-May	to	17-May	Note: Please review pay period memo concerning cut-offs for hours being paid on January 4 <sup>th</sup> .

**All times must be approved in the Time and Labor system by noon each Monday for the prior week**