

Faculty Position Justification Form

Submit to Human Resources with the Position Request Form for evaluation by the Position Review Committee. Your Submission should be no more than three pages.

Position Title: _____	Date: _____
Area/Division/College: _____	
Position Reports to: _____	Salary Range: _____

In order to assist the PRC (Position Review Committee) in making an informed decision regarding the position, please respond to the following (Additional/separate sheets may be attached but should not exceed three pages.):

- 1. State the strategic significance/need for the position.**
 - a. Why is this position needed - Validate departmental/college enrollment "Trends" from Institutional Data Profile (both numbers of majors and student semester credit hours).

 - b. What is the strategic significance of the position for: the department/program, the college, and the university?

 - c. What are the implications of **NOT** funding the position? (include any regional or nation data that may inform our discussion)

- 2. Comment on the quality and current merits of the department/program, considering such factors as student quality, faculty productivity, and potential for enhancing a regional or national reputation.**

- 3. How do the findings from your department's (or college's) assessment support the request for the position?** (Cite findings from the annually completed assessment, academic program review, or accreditation site visits. Please include any assessment-based changes the program proposes that are relevant to the request.)

- 4. What is the market need? Discuss the placement of recent graduates with the major(s) concerned (percentage who attend graduate/professional school or types of positions obtained).**