

**2022 DEPENDENT BENEFIT ELIGIBILITY DOCUMENTATION REQUIREMENTS**

**For Your Spouse Submit the following:**

- Copy of marriage certificate (not license)  
**OR**
- Copy of previous year federal tax return (1040, 1040A, 1040EZ) as listed with the IRS (SUBMIT FRONT PAGE AND SIGNATURE PAGE ONLY)  
**OR**
- Copy of previous year federal tax return (1040, 1040A, 1040EZ) as listed with the IRS (SUBMIT FRONT PAGE AND CERTIFICATE OF ELECTRONIC FILING ONLY)

**For Birth, Step, and Legally Adopted Child(ren) Submit the following:**

- Copy of birth certificate or amended birth certificate naming the enrollee or enrollee's spouse as the parent, or adoption papers
- **and SOCIAL SECURITY CARD** **OR**
- Copy of previous year federal tax return (1040, 1040A, 1040EZ) as listed with the IRS (SUBMIT FRONT PAGE AND SIGNATURE PAGE ONLY) **OR**
- Copy of previous year federal tax return (1040, 1040A, 1040EZ) as listed with the IRS (SUBMIT FRONT PAGE AND CERTIFICATE OF ELECTRONIC FILING ONLY).

*Previous year IRS Tax Return Transcript by calling (800-908-9946) or by ordering online at <https://www.irs.gov/individuals/get-transcript>*

**For Court Appointed Dependent**  
**Submit all of the following that apply:**

- Copy of the court order.

**For Totally and Permanently disabled dependents (specifically of dependent past age of 26)**

**Submit all of the following that apply:**

- Physician letter with a statement of Total and Permanent Disability, completed and signed by the dependent's physician (stamped signature not acceptable).
- Copy of SSI award if eligible.
- Copy of birth certificate or amended birth certificate naming the enrollee as the parent, or adoption papers.

**Please Note:** If you are applying for tuition remission or tuition exchange, your most recent tax filing document is required to establish financial dependency unless otherwise noted.