

Welcome to Butler University! You will receive a wealth of information during your first few weeks in your new role at the University. Human Resources would like to take the time to introduce a few important University Policies and Procedures that you will use as resources during your employment. A full list of policies and procedures can be found on the HR website at <https://www.butler.edu/hr/policies>.

- **Equal Employment Opportunity/Non-Discrimination Policy** – <https://www.butler.edu/hr/policies/eop>
- **Non-Discrimination Policy (Not including Gender-based discrimination)** – <https://www.butler.edu/hr/policies>
- **Butler University Sexual Misconduct Policy** – <https://www.butler.edu/titleix/about>
- **Staff Handbook** – <https://www.butler.edu/hr/policies>
- **Faculty Handbook** – <https://www.butler.edu/faculty-senate/constitution-bylaws-handbook>

Please contact Human Resources at [askHR@butler.edu](mailto:askHR@butler.edu) if you have any questions regarding the outlined Policies and Procedures.

Best wishes in your new role at Butler!

Sincerely,

Butler University Human Resources

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Please sign and return this acknowledgement to HR within 2-weeks of your start date. By signing this document, you are acknowledging that you have read and understand the first two policies listed above and the handbook applicable to your position.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_