Title: Physician Assistant  
Reports To: Medical Director
Salary Range: $  
Status: Exempt Full-Time
Work Location: Raphael Health Center  
Date Reviewed: 5/2009

Required Education, Certification, Experience and Skill:
- Bachelors of Science from an accredited school with major in Physician Assistant
- Current Indiana license as Physician Assistant
- Annual CRP certification
- Training and experience in family practice
- Effective oral and written communication skills
- Knowledge of behavioral concepts, specialty treatment and community resources

Scope of Tasks & Responsibilities:
- Provide medical treatment and primary care to patients in collaboration with and under the supervision of RHC physicians
- Ensure continuity of care including evaluation, early detection, ongoing management and treatment referral.
- Obtain patient history to assess status
- Perform physical examination, routine pap and pelvic exams, breast exam
- Order and review test results
- Make judgment regarding health status and treatment needs
- Develop care/treatment plan with patient and family
- Provide health education and counseling concerning preventive health care, diet, medication, therapeutic treatments, chronic disease, etc.
- Maintain appropriate medical records
- Maintain confidentiality in accordance with RHC policy and any other applicable regulatory requirements.
- Work as a member of health professional team
- Knowledge of state and federal laws regulating medical profession
- Knowledge of Raphael Health Center policies and procedures
- Assist in scheduling and orienting student and/or volunteer staff
- Attend regularly scheduled staff and provider meetings.
- Treat patients, visitors and coworkers with respect and dignity
- Commit to and ensure work is operating in a manner consistent to the Raphael Health Center mission
- Other duties as assigned

Supervision:
- No supervisory responsibility
Requirements:
The physical, mental and environmental conditions for Scope of Work Responsibilities are specified by the use of F for frequently, O for occasionally, and N for not at all.

<table>
<thead>
<tr>
<th>PHYSICAL</th>
<th>MENTAL</th>
<th>ENVIRONMENTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>On the job the employee must: (O) Bend (F) Sit (O) Squat (F) Stand (N) Crawl (F) Walk (O) Climb (O) Push/Pull (O) Kneel (F) Handle objects/manual dexterity (O) Reach above shoulders (F) Fine finger movement () Other</td>
<td>On the job the employee must be able to: (F) Read and comprehend (F) Write (F) Perform calculations (F) Communicate orally (F) Reason and analyze () Other</td>
<td>On the job the employee: (F) Is exposed to blood body fluids and infectious waste (O) Is exposed to excessive noise (N) Is around heavy machinery (O) Is exposed to marked changes in temperature and/or humidity (O) Is exposed to dust, fumes, gases, radiation, microwave (N) Drives motorized equipment (O) Works in confined quarters () Other</td>
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<tr>
<td>Must carry/lift loads of: (F) Light, up to 25 lbs (O) Moderate, 25 – 50 lbs (N) Heavy, over 50 lbs</td>
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Interested candidates should contact Director of HR, Heather Cornett, cornett@raphaelhc.org