Butler University

Grade Change Form

Semester ______ Year ______ Course# ____________________ Instructor ____________________

Student’s Name ___________________________________________ ID# ____________________

Clerical error on the part of the instructor is the only reason for a grade change.

Instructor’s statement:

_________________________________________________________________________

_________________________________________________________________________

Old Grade ____________ New Grade ____________

Signature of instructor ____________________ Date ____________________

Signature of dean ____________________ Date ____________________

College of Enrollment ____________________ Date recorded ____________________