Lakeshore Bone & Joint Institute
Job Description

Job Title: Physician Assistant

General Summary of Duties: Responsible for providing medical care as delegated by physician.

Supervision Received: Reports to Director of Clinical Staff

Supervision Exercised: None

Position Level: Exempt

Essential Functions:

1. Provides acute and chronic patient care including taking histories, doing physicals, monitoring therapies under Physician’s direction
2. Performs injections and other procedures as per licensure
3. Assists in orthopedic surgery
4. Conducts rounds at the hospital on post op patients
5. Assesses patients in the ER at the direction of the MD
6. Responds to emergencies including use of CPR; participates in and responds to call
7. Documents patient information and care provided in patient record and maintains department statistics; uses computer to access/enter needed data in EMR
8. Educates patients and families as appropriate; provides continuity of care
9. Consults with other staff as necessary
10. Participates in professional development activities
11. Attends meetings and seminars as needed
12. Maintains strictest confidentiality

The job holder must demonstrate current competencies applicable to job position.

Education: Master’s in PA studies from an accredited University

Experience: Minimum of orthopedic experience in school rotation; first assist surgery experience


Knowledge:
1. Knowledge of acute and chronic care protocols, administration of medications, delivering physical care following treatment plan
2. Knowledge of how to assess patient health and measure/record physiologic and growth indices
3. Knowledge of health promotion principles and techniques and patient learning measurement
Skills:
1. Skill in gathering and analyzing physiological, socioeconomic and emotional patient data
2. Skill in accurately evaluating patient problems in person or via phone and providing appropriate advice, intervention or referral
3. Skill in evaluating and revising care plan based on patient changes
4. Skill in exercising initiative, judgment, discretion and decision-making to achieve medical objectives
5. Skill in establishing and maintaining effective working relationships with vendors, internal staff, Doctors and Management

Abilities:
1. Ability to make responsible decision within the scope of a dependent medical practitioner
2. Ability to develop health education programs and materials
3. Ability to communicate information effectively with patients, medical staff, and others
4. Ability to examine documents for accuracy and completeness

Physical/Mental Demands:
Standing, sitting, walking, bending, stooping and twisting. Requires ability to help transfer patients. Occasional stress from dealing with multiple tasks and tense patients. Requires full range of motion, manual dexterity, eye-hand coordination.

Environmental/Working Conditions:
Work is performed in a clinical or hospital environment. Involves frequent contact with staff and the public. Work may be stressful at times. Occasional weekend or evening work required.

Agreement
This description is intended to provide only basic guidelines for meeting job requirements. Responsibilities, knowledge, skills, abilities and working conditions may change as needs evolve.

I acknowledge receipt of this job description and can fulfill all the requirements of this position with or without reasonable accommodation.

____________________________________  __________________________
Employee                                Date

____________________________________  __________________________
Manager                                 Date