Indianapolis Gastroenterology and Hepatology is looking for Physician Assistants

Indianapolis Gastroenterology and Hepatology has an employment opportunity for Physician Assistants interested in the area of Liver Disease and general GI. This fast-paced and growing organization began over 40 years ago and is currently the largest gastroenterology practice in Indiana with eight locations currently throughout central Indiana. As a new PA, you will have the opportunity to work with an outstanding group of highly trained, Board Certified physicians, along with a dynamic team of physician assistants, nurses and medical assistants. You will spend your first three months completing an exciting GI Boot Camp Program designed by our physicians specifically for new PA graduates to gain more knowledge and training in the area of gastroenterology.

We are looking to expand our liver disease program and are looking for PA’s who have a specific interest in providing clinical care in not only our liver program but general GI as well. Our PA’s currently work with assigned gastroenterologists in pods. You will have the satisfaction of knowing you are working with some of the top-rated gastroenterologists in the state of Indiana as well as the nation.

We offer a competitive compensation and benefit package as well as work-life balance. To learn more about our practice, visit our website at [www.indygastro.com](http://www.indygastro.com).

Send Resume to:
Vickye Hall, PHR, SHRM-CP
Director of Human Capital
Indianapolis Gastroenterology and Hepatology
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Indianapolis, IN 46237
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SEE NEXT PAGE FOR DETAILED JOB DESCRIPTION
Indianapolis Gastroenterology and Hepatology
JOB DESCRIPTION

POSITION: Physician Assistant

REPORTS TO: Chief Executive Officer

SUPERVISORY DUTIES: None

EMPLOYMENT STATUS: Exempt

POSITION SUMMARY: The Physician Assistant (PA), under the supervision of the Physician, is responsible for assisting in the delivery of health care and patient care management. Under the physician’s supervision, the PA is responsible for the delivery of a broad range of medical services, including taking medical histories, conducting physical examinations, ordering diagnostic tests, monitoring patients, prescribing medications, assisting physicians and counseling and educating patients.

JOB RESPONSIBILITIES:
1. Provide diagnostic, therapeutic and preventive health care services, as delegated by the physicians. Identify short-term and long-range patient care issues that must be addressed.
2. Assess patient health by conducting in-depth interviews with patients and/or family, performing physical examinations, obtaining, updating and studying medical histories.
3. Determine abnormal conditions by administering or ordering diagnostic tests, such as x-rays and laboratory studies and interpret the data and diagnostic results for appropriate course of action.
4. Explain the necessity, preparation, nature and anticipated effects of scheduled diagnostic and therapeutic procedures to the patient and/or patient’s family.
5. Identify and record pertinent progress of patients, update and summarize medical charts, change orders when appropriate.
6. Provide continuity of care by developing and implementing patient management plans.
7. Prescribe and regulate selected medications according to state regulations.
8. Provide health education and procedural teaching to patients and significant others about specific medical conditions and treatments.
9. Independently participate in the delivery of direct patient care within the scope of Indiana licensure.
10. Protect patient and employees by adhering to safety, environmental and infection control policies and procedures.
11. Comply with federal, state and local legal and professional requirements by studying existing and new legislation; anticipate future legislation; enforce adherence to requirements; advise management on needed actions.
12. Maintain professional and technical knowledge by attending educational workshops; review professional publications; establish personal networks; participate in professional societies.
13. Effectively interact with physicians, nursing triage staff and provide support where needed.
14. Effectively interact with employees and management team.
15. Actively participate in team meetings, committees and corporate events.
16. Represent IGH/TEC as needed in a professional manner.
17. Adhere and abide by IGH/TEC mission and goals.
18. Support corporate policies and procedures in a professional manner.
19. Comply with all state and federal regulations, including HIPAA and OSHA, as well as all internal IGH policies and procedures as they relate to special certification programs that IGH participates in.
20. As they are identified, report all safety issues to the OSHA Compliance Officer.

QUALIFICATIONS:
1. Bachelor Degree from an accredited college or university.
2. Completion of a physician assistant education program through an accredited school.
3. Current state licensure as a certified Physician Assistant by the National Commission on Certification of Physician Assistants.
5. At least one (1) or two (2) years’ experience as a Physician Assistant, gastroenterology experience preferred.
6. Good command of the English language, both verbal and written.
7. Ability to work well with physicians, employees, patients and others.

Updated August, 2013