

CHANGE OF MAJOR FROM MUSIC TO ARTS ADMINISTRATION-MUSIC

Date _____

Student name _____

I.D. _____ Year in school _____

Current music degree plan _____

Current music advisor _____

Instrument/Voice _____

Has the student received a music audition award? _____

Current Level of AM study _____

Number of semesters of AM study completed or in progress _____

Procedure:

1. After discussing the change of major with his/her advisor, the student should schedule an appointment with Professor Susan Zurbuchen, Chair of the Arts Administration department. Prof. Zurbuchen's contact information: 317-940-9463; szurbuch@butler.edu. The student should complete the top portion of this form together with his/her advisor, have the advisor sign the form, and take it to the meeting.
2. Upon meeting with the student and approving the change of major, Prof. Zurbuchen will complete a "Major/Program Change Form" which requires the student's signature; Prof. Zurbuchen will include the new advisor's name on the form. The form will be sent to the School of Music Chair, who will facilitate the change of advisor, and who will then forward the form to the JCA Associate Dean.
3. Students who received a Music Audition Award are required to enroll in private lessons at the major level and participate in a major ensemble (appropriate to the instrument/voice for which they received their scholarship) during each semester they are on campus.
4. For students who did NOT receive a Music Audition Award, the Arts Administration-Music curriculum requires 4 semesters of applied music. This will generally be at the "Principal" level (1 credit; 30-minute weekly lesson). However, students may request to continue at the Major level (2 credits; 60-minute weekly lesson); this request must be approved by the student's applied lesson teacher and the Chair of the School of Music.

Signatures (please include the date):

Current Music Advisor _____

Prof. Susan Zurbuchen, approving the change of major _____

Student's applied instructor, approving the continuation of major-level lessons (required only for students who did NOT receive a Music Audition Award _____

Chair of the School of Music, approving the continuation of major-level lessons (required only for students who did NOT receive a Music Audition Award _____