CHANGE OF MAJOR FROM MUSIC TO ARTS ADMINISTRATION-MUSIC

Date ________________________________________________________
Student name _____________________________________________
I.D. ____________________________ Year in school _____________________
Current music degree plan ______________________________________
Current music advisor _________________________________________
Instrument/Voice _____________________________________________
Has the student received a music audition award? ______________________
Current Level of AM study ______________________________________
Number of semesters of AM study completed or in progress ____________

Procedure:
1. After discussing the change of major with his/her advisor, the student should schedule an appointment with Professor Susan Zurbuchen, Chair of the Arts Administration department. Prof. Zurbuchen’s contact information: 317-940-9463; szurbuch@butler.edu. The student should complete the top portion of this form together with his/her advisor, have the advisor sign the form, and take it to the meeting.

2. Upon meeting with the student and approving the change of major, Prof. Zurbuchen will complete a “Major/Program Change Form” which requires the student’s signature; Prof. Zurbuchen will include the new advisor’s name on the form. The form will be sent to the School of Music Chair, who will facilitate the change of advisor, and who will then forward the form to the JCA Associate Dean.

3. Students who received a Music Audition Award are required to enroll in private lessons at the major level and participate in a major ensemble (appropriate to the instrument/voice for which they received their scholarship) during each semester they are on campus.

4. For students who did NOT receive a Music Audition Award, the Arts Administration-Music curriculum requires 4 semesters of applied music. This will generally be at the “Principal” level (1 credit; 30-minute weekly lesson). However, students may request to continue at the Major level (2 credits; 60-minute weekly lesson); this request must be approved by the student’s applied lesson teacher and the Chair of the School of Music.

Signatures (please include the date):

Current Music Advisor ____________________________________________

Prof. Susan Zurbuchen, approving the change of major _______________

Student’s applied instructor, approving the continuation of major-level lessons (required only for students who did NOT receive a Music Audition Award) ________________________________

Chair of the School of Music, approving the continuation of major-level lessons (required only for students who did NOT receive a Music Audition Award) ________________________________