Butler University
Student Employee of the Year
2017 Nomination Form

STUDENT/SUPERVISOR INFORMATION
Student Nominee: ___________________________ ID# ___________________
Supervisor(s):

________________________

Department/Office:

________________________

Nominee’s job title:

________________________

How long has this nominee been employed in this position?

________________________

Signature of Supervisor: ___________________________ Date:

________________________

SELECT YOUR NOMINATION (Students may only be nominated for one award)

_____ Student Employee of the Year

_____ Outstanding New Student Employee of the Year

_____ Student Employee Leadership Award

SUPERVISOR NOMINATION LETTER - Only ONE letter per nominee will be accepted

A. Student Employee of the Year

Attach a ONE-page letter describing the nominees qualifying accomplishments Please address the following qualities: reliability, quality of work, initiative, professionalism, and uniqueness of contribution.

Employee Statement: “Student Employee of the Year” nominees must also submit a ONE-page letter describing the key takeaways and skills gained from their position.

B. Outstanding New Student Employee of the Year

Any student who has been in a position for less than a year

Attach a ONE-page letter describing the nominees qualifying accomplishments. Please address the following: the student’s commitment to the position, department, and educational goals

C. Student Employee Leadership Award

Please attach a ONE-page letter describing why you believe this student has exhibited exceptional leadership in this particular role. Qualifying accomplishments may include communication skills, innovation, ability to work as part of a team, decision-making, and problem-solving skills

Nominations due by 5:00pm, Tuesday March 28th, 2017 to
Daniel Aguilar, Atherton Union 315,