



## BUAA BOARD OF DIRECTORS NOMINATION FORM

### **BUAA Mission Statement:**

The Butler University Alumni Association (BUAA) in partnership with the Office of Butler Community Engagement serves as champions of alumni engagement by inspiring alumni and friends to share their time, talent, and treasure to advance Butler's Mission and Vision.

### **BUAA Guiding Principles: Connect, Consult, Communicate, Contribute**

Connect with fellow alumni, with Butler faculty, staff and students, and with others within the Butler community and beyond.

Consult: Provide feedback and advice on existing and future activities with an eye on moving Butler forward

Communicate: Advocate on behalf of the University within your networks and encourage fellow graduates to do the same

Contribute time, talent and treasure

### **Board of Directors Responsibilities:**

- Attend Board of Directors meetings (three times per year) and actively participate. The opportunity to participate via conference call is provided.
- Actively participate in all committee meetings, projects, and assignments in pursuit of BUAA's annual objectives.
- Complete at least one, four-year term on the Butler University Alumni Association Board of Directors.
- Attend and help recruit additional alumni involvement in various alumni events and programs
- Provide current contact information to the University for fellow alumni in which they have contact
- Provide information to the Office of Enrollment Management of prospective students in which they have contact
- Make an annual financial contribution to Butler University to ensure 100% board participation

To nominate a graduate for the BUAA board of directors, please complete the following nomination form. Self-nominations are accepted. Nominations turned in by October 31, 2021 will be taken into consideration for the new member term beginning June 1, 2022. If a nomination is received after the October 31 deadline, the nomination will be held and considered the following year. For more information, please contact the Office of Butler Community Engagement at (800) 368-6852, ext. 9946 or email [alumni@butler.edu](mailto:alumni@butler.edu).

Name of Nominee: \_\_\_\_\_ Class year: \_\_\_\_\_

Nominee's Address: \_\_\_\_\_

Nominee's Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Nominee's Email: \_\_\_\_\_

Please provide as much detailed information as possible about your nominee, how they are affiliated with Butler University and why you believe they would be an asset to our board. The membership committee strongly encourages nominators to complete questions with as many relevant and specific examples as possible.

1. Please tell us how your candidate's current Butler alumni activity, community involvement, and professional career will enhance the Butler Alumni Assoc. Board. Provide as much detail as possible.

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2. If the decision were up to you, why would you choose this person to be on your board?

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Additional Comments:

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Nominator’s Name \_\_\_\_\_ Nominator’s Email \_\_\_\_\_

Nominator’s Phone (\_\_\_\_) \_\_\_\_\_ Nomination Date \_\_\_\_\_

**Information to be completed by candidate**

*Please give as much detailed information as possible about yourself and why you believe you would be an asset to the Alumni Board. The option to upload your resume, bio, and/or letters of support is available below. The Membership Committee strongly encourages candidates to prepare thoughtful responses to all questions.*

*Connect: Explain how you have connected or will connect with fellow alumni, Butler faculty, staff and students, and others in the community*

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*Consult: What feedback, suggestions, and advice do you currently have on existing activities with the BUAA and Butler?*

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*Communicate: Share how and what you will do to communicate BUAA and Butler activities to your network*

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*Contribute: Share how you have/will contribute your time, talent and treasure*

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*Reflect on your work, experiences, actions and views related to Diversity, Equity, and Inclusion and share how your perspective would contribute to the Butler alumni community.*

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**Additional Comments:**

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## **Helpful Tips for Nominators:**

### **Who to consider:**

- Use your Butler network
- Consider someone who will ***Connect, Consult, Communicate, Contribute***
- Do they have the time? Can they attend the 3 meetings a year (travel is an in-kind donation)?
- What can they contribute to the board since this is a working board?

### **How to ask:**

- Share our purpose and mission
- Inform candidate this experience helps contribute to Butler's exciting future
- BUAA is a working board where leadership opportunities exist
- Once they say yes, coach candidate on the importance of filling out the application with detail as to what candidate would do or would suggest for the board based on their experience as a graduate
- Take time to write your recommendation with the 4 Cs in mind

### **How to stay Connected**

- Check to see to see if they have completed the application a few weeks before the due date
- Touch base again to keep them engage
- Thank them for saying yes