

Proposal: Gift Review Committee

As of 5/18/18

Purpose: The Gift Review Committee (GRC) will act as a task force, composed of individuals with appropriate expertise and experience to evaluate gifts and decide whether or not to accept them in accordance with the University's updated Charitable Gift Policy. A standing GRC will help ensure policy compliance while also providing fundraising staff with a consistent way to handle unanticipated and unusual gift proposals. The committee will be convened on an *ad hoc* basis when the University is considering if, and how, to accept non-standard contributions. The Associate Director of Donor Relations will be responsible for communicating with, and coordinating meetings for, the GRC as needed.

Positions to be included:

- Director of Donor Relations
- Associate Director of Donor Relations
- Director, Gift Administration and Reporting
- Vice President of Advancement
- Representative from the Office of General Counsel
- Representative from the Office of Finance and Administration
- Representative from Office of Financial Aid, if the gift in question is for scholarships
- Representative from the Provost's office if the gift in question is for faculty or programmatic gifts

Every effort will be made to convene the committee in a timely manner when a non-standard gift proposal is made; however, it may be necessary to gather input from the committee electronically. In this case, the Associate Director of Donor Relations will be responsible to gather and disseminate the results of that inquiry.