

ADDING CLOSED CAPTIONS TO ZOOM VIDEOS IN CANVAS

Captions provide learners more opportunity to engage with your content - whatever their needs, wherever they are!

RECORD ON THIS COMPUTER

Start with a Zoom recording saved to a place you can access it such as your computer. The recording was converted to a mp4 file upon leaving Zoom.



OPEN BU CANVAS STUDIO

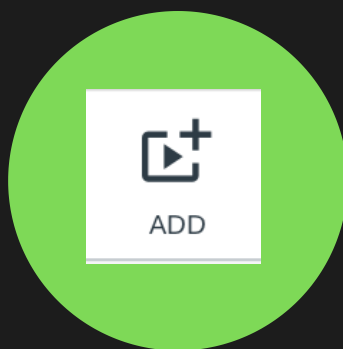
Login to Canvas.

Open Studio from left margin looking for this symbol.

ADD VIDEO IN STUDIO

Select the Add + symbol.

Once uploaded (there may be a delay), hover over video image and select view.



CAPTIONS REQUEST

A menu bar will appear. Select the Captions tab in menu.

Under Manage captions section, select language from drop down menu. (Not the English button.)

Click Request.

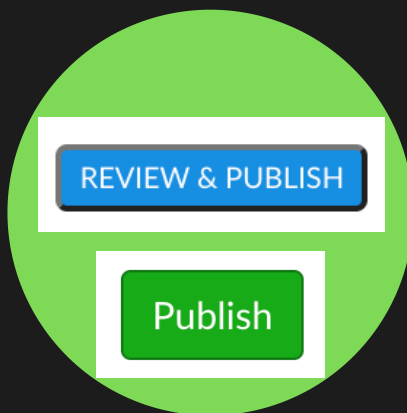
REVIEW CAPTIONS

Wait for captions to display.

Click Review and Publish.

Edit generated captions.

Click Publish. Refresh your screen and your video will have captions.



Congratulations! Your video is captioned!

80%

Of consumers are more likely to watch the entire video if captioned.

<https://>

blog.amara.org/2020/02/11/7video-statistics-to-know-for-2020/

