



staff assembly NEWS & AGENDA

next meeting: Wednesday, February 15 - 2:00 p.m. - JH 141

meeting AGENDA - 2.15.06

The Mozart Project
Peter Alexander

The Butler Travel Network
Cheryl Jensen

Committee & Club Reports

Chair's Report
Other Business

Check us out on the web at:
www.butler.edu/staff_assembly
www.butler.edu/hub

upcoming EVENTS

MEN'S BASKETBALL HOME GAMES

Thur., Feb. 16 - vs. Loyola - 7:00 p.m.

Wed., Feb. 22 - vs. Youngstown State - 7:00 p.m.

WOMEN'S BASKETBALL HOME GAMES

Thurs., Feb. 23 - vs. Cleveland State - 7:00 p.m.

Sat., Feb. 25 - vs. UW-Green Bay - 2:00 p.m.

SWIMMING & DIVING

Wed., Feb. 22 - Sat., Feb. 25 - Horizon League Championships
(@ Cleveland State)

INDOOR TRACK & FIELD

Fri., Feb. 24 - Sat., Feb. 25 - Horizon League Championships
(@ Kent State University)

Please get out and support Butler's Winter athletic teams!

WELCOME new staff members

FAREWELL departing staff

THANK YOU card program

Staff Assembly wants to give you the opportunity to send a personalized "Thank You" to employees who have gone above and beyond the call of duty in performing a particular job or task.

To send a Thank You, simply send an email to Staff Assembly, or Michael Kaltenmark and tell us who you want to receive the card, and why. To send a Thank You anonymously, drop it off at one of the five Staff Assembly suggestion boxes around campus. The card is always sent anonymously (from Staff Assembly, not from the requestor.)

The following individuals/ departments have been recently recognized for going above and beyond:

Tami Olson - Human Resources
Sherri Bartek - COPHS
Maureen Manier - Marketing & Communications
John Page - Advancement



next MEETING

March 15 @ 2:00 p.m. JH 141

executive committee CONTACT INFORMATION

Michael Kaltenmark - Chair
University Advancement - ext. 9672 / JH Lower Level

Stephanie Bondi - At-Large
Student Affairs - ext. 9895 / Atherton Union

John Servizzi - At-Large
Media Arts - ext. 8013 / Fairbanks

Andrew Jones - Vice Chair
Learning Resource Center - ext. 9071 / JH136

Doug Clark - At-Large
Information Resources - ext. 8029 / Holcomb Building

Patti Valentine - At-Large
Conference and Special Events - ext. 9954 / JH018

Carol Hagans - Secretary-Treasurer
Counseling Center - ext. 9385 / Health Center

Mike Marshall - At-Large
Athletics - ext. 9889 / Hinkle Fieldhouse

Mary Ellen Weitekamp - At-Large
School of Journalism - ext. 9708 / FC-218B



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Proposed Changes for Staff Assembly Standing Committees:

Nominations and Elections

Current responsibilities:

Oversee the nominations process

Oversee the elections process

After much discussion, it was decided that the committee should NOT change its name to Nominations, Elections and By-Laws, though we will add the following to the committee's description within the by-laws: "This committee will oversee the process of changing the by-laws in accordance with Article X."

Staff Development

Current responsibilities:

Blue's Buddies

Computer seminars

BOISE seminars

After much discussion, it was decided that staff development should focus on professional and personal development and education for staff members. As such, the descriptions within the by-laws should read:

"This committee shall work with the appropriate groups on campus to enhance *educational* opportunities for staff members, and look to find ways to increase staff interest and participation pertaining to *professional* development.

**Changes indicated in italics*

Employment Affairs

Current responsibilities:

Top Dawg

Campus Sweep

Management Forums

Policy recommendations to IR (flex-time; job share, etc.)

HR handbook review

The executive committee agreed that Employment Affairs should deal with issues concerning work environment, benefits and work policies and procedures. While many ideas may be generated from this committee (as a result of surveys, etc.), implementation of said ideas may be suited better for other work groups or standing committees and will be assigned accordingly by the Executive Committee.

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