



staff assembly NEWS & AGENDA

next meeting: Wednesday, November 30 - 2:00 p.m. - PB 204

meeting AGENDA - 11.30.05

“Furthering Your Education and Tuition Remission Rules & Regs.”

Commitee & Club Reports

Chair’s Report

Other Business

upcoming EVENTS

Faculty & Staff Holiday Party

The Annual Faculty & Staff Holiday Party is just around the corner! The party is December 9th from 6:30 to 10 p.m. at the Children’s Museum of Indianapolis. Volunteers are needed! If interested, please contact Mary Azar at ext. 6338 or mazar@butler.edu.

Also, all departments and offices are asked to donate door prizes for the holiday party. If you are willing to contribute a door prize, please drop it off in the office of Conferences & Special Events (JH Lower Level, room 18) or contact Mary and a student assistant will be more than happy to pick it up for you.

Finally, in conjunction with the BUPD Toy Drive, everyone attending the holiday party is encouraged to bring an unwrapped toy to donate. If you have any questions regarding the BUPD Toy Drive, please contact Sergeant Connie Hindman at ext. 9396 or chindman@butler.edu.

WELCOME new staff members

FAREWELL departing staff

THANK YOU card program

Staff Assembly wants to give you the opportunity to send a personalized “Thank You” to employees who have gone above and beyond the call of duty in performing a particular job or task.

To send a Thank You, simply send an email to Staff Assembly, or Michael Kaltenmark and tell us who you want to receive the card, and why. To send a Thank You anonymously, drop it off at one of the five Staff Assembly suggestion boxes around campus. The card is always sent anonymously (from Staff Assembly, not from the requestor.)

The following individuals/departments have been recently recognized for going above and beyond:

- Mary Allen - College of Business
- Mike Borden - Building Services
- Chris Carlson - Advancement
- Judy Cebula - Blue House/Center for Faith and Vocation
- Judy Chapman - College of Business
- Deanna Crisan - Registration & Records
- Chris Davis - Campus Impressions
- Tim Downs - Building Services
- Lindsay Gretz - Information Resources
- Dick Hamm - Building Services
- Sherri Heidenreich - Organizational Development
- Amy Herron - Conferences & Special Events
- Ranna Johnson - Payroll
- Diane Kolas - Payroll
- Karen Leak - COPHS
- Mary Kay Liverett (2nd request) - COPHS
- Bryan Mancourt - Information Resources
- Bob Marcus - Fin. Planning, Budgets & Grants
- Julie Martinez - Organizational Development
- Megan McGarry - Blue House/Center for Faith and Vocation
- Scott Minor - Blue House/Center for Faith and Vocation
- Kim Minton - Organizational Development
- Tami Olson - Organizational Development
- Chris Pierle - Athletics
- Jane Riggins - Organizational Development
- Lisa Savage - Aramark
- Patti Shea - Information Resources
- Angie Strati - Information Resources
- Gary Weaver - Building Services
- Kathleen Wilkey - Information Resources
- Campus Impressions Department

next MEETING

December 21 @ 2:00 p.m. PB204

executive committee CONTACT INFORMATION

Michael Kaltenmark - Chair
University Advancement - ext. 9672 / JH Lower Level

Andrew Jones - Vice Chair
Learning Resource Center - ext. 9071 / JH136

Carol Hagans - Secretary-Treasurer
Counseling Center - ext. 9385 / Health Center

Stephanie Bondi - At-Large
Student Affairs - ext. 9895 / Atherton Union

Doug Clark - At-Large
Information Resources - ext. 8029 / Holcomb Building

Mike Marshall - At-Large
Athletics - ext. 9889 / Hinkle Fieldhouse

John Servizzi - At-Large
Media Arts - ext. 8013 / Fairbanks

Patti Valentine - At-Large
Conference and Special Events - ext. 9954 / JH018

Mary Ellen Weitekamp - At-Large
School of Journalism - ext. 9708 / FC-218B