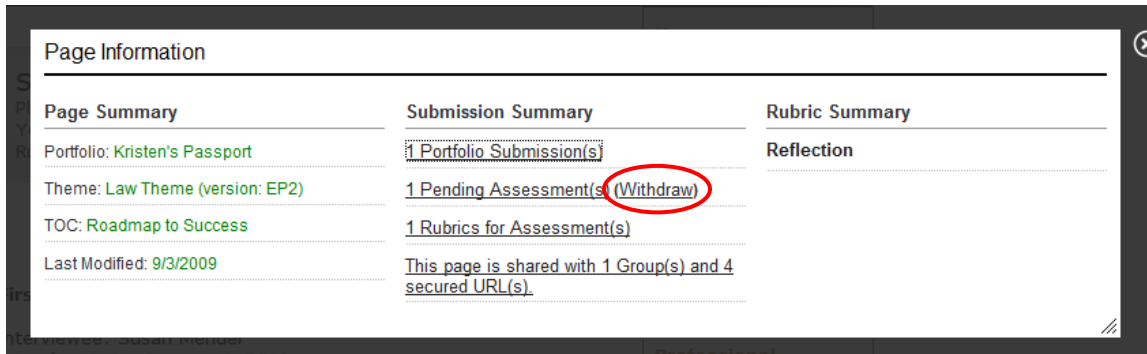


ePortfolio: Withdrawing a Submission in Chalk & Wire

Withdrawing an Assessment

Assessments may be withdrawn after a submission; however, assessors receive a notification when a submission has been withdrawn.

1. Navigate to the page containing the assignment you wish to withdraw. Click the **Page Information** button.
2. Click the **Withdraw** link.



Page Summary	Submission Summary	Rubric Summary
Portfolio: Kristen's Passport	1 Portfolio Submission(s)	Reflection
Theme: Law Theme (version: EP2)	1 Pending Assessment(s) (Withdraw)	
TOC: Roadmap to Success	1 Rubrics for Assessment(s)	
Last Modified: 9/3/2009	This page is shared with 1 Group(s) and 4 secured URL(s) .	

3. Check the box in front of the assignment and click **Withdraw**.

Withdraw Assessments

[← Return](#) [Withdraw](#)

Once you complete this action, a record of your withdrawal will be placed in the assessor's records, and your selected submissions will be permanently withdrawn

Select	Submission date	Assessor name	Action
<input checked="" type="checkbox"/>	6/15/2010 2:23:36 PM	Beverly Compton	[Work]

4. Click **Return** to go back to your portfolio.

More Information

For access to additional information, tutorials and workshops, please visit the Center for Academic Technology website, <http://www.butler.edu/it/cat>, contact any Center for Academic Technology staff member at training@butler.edu, or contact the Information Commons desk in Irwin Library at infocommons@butler.edu or 940-9235.

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