

ePortfolio: Verifying that Work was Submitted in Chalk & Wire

Verifying a Submission for Assessment

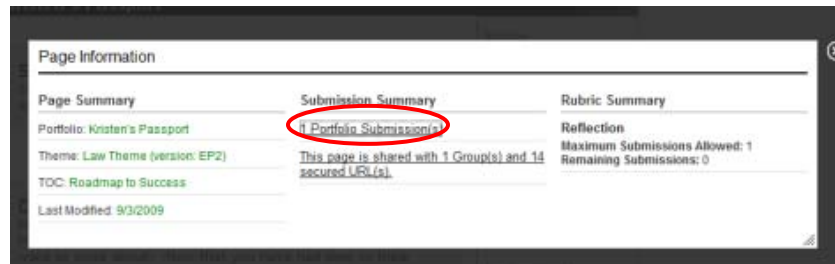
Chalk & Wire allows you to verify that you submitted an assignment to be assessed. You can also view the rubric used to grade your assignment and, once the assessment is complete, the results of the assessment.

Using Page Information

Page Information button is located at the top of every page in the edit mode of your portfolio. Page Information contains links about assessments, shared pages, and archived pages.

Before completing the following steps, you should be in the edit mode of your ePortfolio. Click **Edit** from the dropdown list on the My Portfolios page to enter the edit mode.

1. Click the **Page Information** button.
2. Click on the **1 Portfolio Submission** link in Page Information.
















3. On the My Results page, the date and time submitted and assessor will appear along with the rubric and results.
 - a. If the page has not been assessed, the text “No assessments available” will appear under the Score column.

Using the My Results Tab

1. In the upper-right corner of the screen, click the **Jump To** dropdown menu and select **My Results**.



- Reviewed work will have the overall assessment grade under the Score column. To view the grade for the specific criterion, click the + symbol in front of the rubric name. If your assignment has not been assessed by your instructor, you will have a message reading “No assessment available.”

Assignment	Date Submitted	Assessor	Score															
+ Reflection  1	2008-09-02 17:30	Wolfsie, Mary Ellen	STANDARD ASSESSMENT 3.5															
- Reflection	2008-11-16 20:57	Wolfsie, Mary Ellen	STANDARD ASSESSMENT 3.8															
<table border="1"> <thead> <tr> <th>Criterion</th> <th>Score</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Mechanics</td> <td>3.0 </td> <td></td> </tr> <tr> <td>Content</td> <td>4.0 </td> <td>Nice job. I am impressed with your thoroughness in thinking about your results and how you can use the knowledge.</td> </tr> <tr> <td>Organization</td> <td>4.0 </td> <td></td> </tr> <tr> <td>Integration</td> <td>4.0 </td> <td></td> </tr> </tbody> </table>				Criterion	Score	Comments	Mechanics	3.0 		Content	4.0 	Nice job. I am impressed with your thoroughness in thinking about your results and how you can use the knowledge.	Organization	4.0 		Integration	4.0 	
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+ Reflection	2009-04-09 10:16	Allen, Kristen	STANDARD ASSESSMENT 3.8															
+ Reflection	2009-04-22 19:40	Wolfsie, Mary Ellen	STANDARD ASSESSMENT 3.3															
Resume	2009-09-10 14:07	Compton, Beverly	No assessments available.															

- Click the **Work** link using the dropdown arrow to see the page and content that was submitted. Note that if changes have been made since submission, clicking the Work icon will display the past content.
- Click the **Attached Documents** link using the dropdown arrow to view files that your instructor has uploaded. For example, your instructor may upload a copy of your paper with comments or corrections.

More Information

For access to additional information, tutorials and workshops, please visit the Center for Academic Technology website, <http://www.butler.edu/it/cat>, contact any Center for Academic Technology staff member at training@butler.edu, or contact the Information Commons desk in Irwin Library at infocommons@butler.edu or 940-9235.

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