

Winter 2010
Spring Semester News

In this issue, learn more about new mediation in the Fairbanks Center; read updates about Blackboard and other campus solutions; learn how one faculty member integrated Facebook and other Social Media tools into a class; and learn more about what's happening in Instructional Technology.

All newsletters are being distributed electronically. If you prefer to receive this newsletter in hard copy, please let us know and we can provide one for you.

Have an idea for a topic? Send your ideas to any Instructional Technology staff member.

<http://www.butler.edu/ir/it>

New faculty and student learning spaces

Fairbanks 110 has a shiny new Macintosh-based classroom. This 16 seat facility is used primarily for classes offered through the Journalism and Media Arts departments, but is open for use as a computer lab when not otherwise in use by classes. This lab is primarily designed to facilitate rich media projects such as video and image editing. The workstations include iMovie, Final Cut Pro, the Adobe Creative suite and similar software programs to support digital arts. image editing and other rich media applications. This room is also equipped with Butler's classroom video capture solution, [Panopto](#) for use in recording classroom presentations or small group interactions. Like other labs on campus, 110 is equipped with swipe card access to make the facility available whenever the building is open.



Fairbanks 160 has now been equipped as a faculty development space in addition to its normal use as a conference room. This room contains a Macintosh computer designed for audio and video editing work. This room is also a quiet space that can be used for podcasting, recording narration for PowerPoint slides, video recording, or other applications that require a quiet environment. This room is also equipped with Panopto for use in recording presentations or small group interactions. To reserve this room for your use, please contact the Media Arts department (x5962).

Blackboard News

Discussion Board for Spring Courses:

The Discussion Board is not working properly for Spring Courses. There is a work-around you can use this semester. Here are the steps:

1. Create a group through Manage Groups within the Control Panel.
2. Select Group Discussion Board in the group creation process.
3. Add all of your students by checking the boxes next to their name in Add Members.
4. Create a forum in the Discussion Board area for that group.
5. Inform students to go to Communication → Group Pages → ***group name*** → Discussion Board.

If you have any questions about this procedure or why the discussion board is not working the same as last semester, please contact [Jeff McGregor](#) (x8810).

Reader's Corner

Worthy reading from around the web

2010 Horizon Report—The annual Horizon Report is a collaborative effort between the EDUCAUSE Learning Initiative (ELI) and the New Media Consortium (NMC) that identifies and describes six areas of emerging technology likely to have a significant impact on teaching, learning, or creative expression in higher education in the near future. <http://www.educause.edu/ELI/2010HorizonReport/195400>

Learning Environments: Where Space, Technology, and Culture Converge— A discussion of how the incorporation of technology into higher education has led to the need to rethink the design of teaching and learning spaces, the learning culture, and the roles of instructors and students in teaching and learning. <http://www.educause.edu/Resources/LearningEnvironmentsWhereSpace/188507>

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Linda Hadley-Miller

1947—2010



In December, Instructional Technology invited Linda Hadley-Miller to share her thoughts on teaching with technology, particularly her innovative use of social media tools in her Spanish courses. We were fortunate to gather her ideas about and enthusiasm for these unique applications before her untimely death. Facebook and Blog images are used with permission of students in the class.

Classroom Technology Tip

One important way faculty and staff can help Instructional Media Services (IMS) maintain proper operation of mediated classrooms across campus is to notify IMS as soon as possible when a piece of audio / visual equipment malfunctions or fails. Most often, IMS staff are called to the classroom at a time when the class cannot proceed without a given piece of equipment. There are also times that equipment fails or is noticed to be malfunctioning, but the malfunctioning equipment remains unreported.

If you do notice a problem with classroom equipment, please contact IMS as soon as is reasonably possible, even if the equipment is not needed right away. Placing a phone call to x9928 or sending an email to mediaservices@butler.edu after your class or meeting is over can help ensure that everyone using a mediated space receives the highest quality experience possible. Thank you for your help!



A number of mediated classrooms have priority phones in them—look for the phone mounted on the wall. The priority button will connect you directly to the helpdesk for immediate assistance. Otherwise, if you encounter any problems, urgent or otherwise, with **audio / visual** equipment on campus, please contact **IMS x9928** or the **Helpdesk** at X4357

Social Media and Spanish Instruction

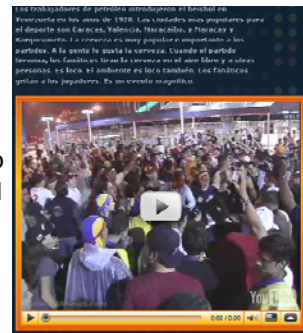
Facebook, blogs and social bookmarking helped Linda Hadley-Miller fully engage students while at the same time providing communicative and written practice opportunities in the target language.

Given its more conversational nature, [Facebook](#) provided an ideal environment for students to practice conversational Spanish. Students were encouraged to talk about whatever they encountered in their daily life, and “wall posts” ranged from discussions about Butler Men’s Basketball to assignments for class. The only requirement that every post had to be in Spanish.

Los Bulldogs perdieron su partido del baloncesto. Aquí, estoy mirando Indiana juega un partido en Madison Square Garden.
09 at 11:36pm · Comment · Like · Report

The conversational nature also allowed Hadley-Miller to model correct grammar for her students and offer suggestions for improving communication skills in a more informal manner. Facebook privacy settings permit a closed group only students and faculty can see. Creating such a group does **not** require that the faculty member and students be “friends” on Facebook. For more information see [“10 Facebook Privacy Settings Every User Should Know”](#).

Students also maintained a class blog where they researched and wrote about cultural topics. The blog afforded an easy opportunity for students to post images, graphics and other supporting materials as they discussed cultural practice and tradition. Students researched popular Spanish culture sites, YouTube and other Spanish media sources and integrated this information directly into the blog post. For Hadley-Miller, what used to be static, one dimensional papers about Spanish language, culture and practice became rich multi-media experiences for both her and her students. The technology of the blog made integration of video, audio and text possible in a user friendly way.



Like the Facebook site, all posts were written in Spanish. Using these two tools, Hadley-Miller was able to strengthen both the conversational and written Spanish practice using online environments common to the college student experience, and immerse them in the culture and experience of the language study in new ways.

Finally the social bookmarking tool [Delicious](#) provided a single list of web-based resources for students in all of Hadley-Miller’s classes. Delicious is an internet hosted bookmarking tool that allows the user to save and annotate web pages for later use. Her list included links to Spanish-English translation resources, course materials, news items and other relevant online resources. Because the list is web based, it is available from anywhere one has internet access. “These interactive technological group activities provide opportunities to further develop creating thinking and analytical skills”, said Miller. “Use of these social media tools have enriched my class in ways that have not been possible before now.”

Celebration of Scholarship and Creative Activity

The annual Celebration of Scholarship and Creative Activity was begun eight years ago as a means of sharing recent accomplishments of Butler's faculty and staff with the Butler community. A major role of the academic library is to promote scholarship, research, and professional accomplishment within the university. This takes different forms because "professional contributions" vary widely between academic disciplines. In one field it may be publishing a book, while in another it may be the norm to present posters at a conference or have a creative work performed for an audience. Thus the full name of our Celebration.

Throughout the month of February, there will be an exhibit on the main floor of Irwin Library that includes scholarly and creative materials produced by our faculty and staff during the last year. This gives students an opportunity to see that their professors do much more than stand and talk at students; instead, the professors are scholars that research, create, write, and more. Students get to see another side of their professors, both professionally and personally.

On Thursday, February 4, 2010, Irwin Library will be hosting the annual reception to kick off the month-long exhibit. It is a popular event for faculty and staff that includes wine, food, conversation, music, collegiality, and a featured speaker. The reception begins at 5:30pm and the speaker will begin about 7:00pm. This year the reception is being held in collaboration with the installation ceremony for Butler's new branch of Phi Beta Kappa, which is scheduled for 4:30pm that same day. The national secretary of Phi Beta Kappa will be our featured speaker at the reception.

Because attendance may be much higher than in previous years, if you are interested in attending, please RSVP to the email sent out on Tuesday, January 19, called "Join Us for the Phi Beta Kappa Installation Ceremony and The Celebration of Scholarship and Creative Activity."



Information Commons

If you have students who need help with technology they need to complete their assignments, please remind them about [Butler's Information Commons](#). This student program, jointly sponsored by the Library and Instructional Technology, provides training and assistance to students who have questions about software applications. (Note: The IR Help Desk is still the contact for computer troubleshooting.) The Information Commons is located in Irwin Library (at the site of the former reference desk) and in the Instructional Technology Commons in JH037.

Upcoming Events

Photoshop Basics 2 - Remove red eye and retouch your photos	2/5 (Fri.) 9-10 am
Course kickoff for Increasing Productivity with Microsoft Outlook (brown bag)	2/9 (Tues.) 12-1 pm
Photoshop Basics 3 – Crop, resize and straighten your photos	2/12 (Fri.) 9-10 am
Photoshop Basics 4 – Save image and understand file formats	2/19 (Fri.) 9-10 am
Photoshop Intermediate 1 – Non-destructive edits with layers	2/26 (Fri.) 9-10 am
Photoshop Intermediate 2 – Retouching photos with traditional tools	3/5 (Fri.) 9-10 am
Photoshop Advanced 1 – Adjusting brightness and contrast with adjustment layers	3/12 (Fri.) 9-10 am
Photoshop Advanced 2 – Adjusting total balances with curves	3/19 (Fri.) 9-10 am

All events will be in JH048. Please see our web site <http://www.butler.edu/train/> for the full training schedule or to register for any courses.

Atomic Learning



Instructional Technology has recently purchased a limited number of licenses for [Atomic Learning](#), an web-based repository containing a wide variety of online technology tutorials. These tutorials cover a wide spectrum of software applications and provide training for both the PC and Mac platforms. Atomic Learning is used by many schools and universities for curriculum supplementation and for professional development. Our subscription includes:

- Nearly 50,000 step by step technology tutorials
- Simple search interface to quickly find an answer to your how-to question
- Access 24 hours a day, 7 days a week for account holders

We currently have fifteen licenses available for faculty members that we will distribute on a first come, first serve basis. If you are interested in having one of these licenses, please contact [Bev Compton](#), x8138, to request an account.

Software Requests

It's time to start thinking about software requests for labs and classrooms for Summer and Fall semesters. Look for more information soon about the process and deadlines for submitting those requests to ensure that the computers in your labs and classrooms are ready for your courses when the semester starts. Please contact [Julianne Miranda](#), x4663, with any questions you have as you begin planning your software needs for the upcoming semesters.



Lending Library Spotlight

Instructional Technology has equipment and books for you to experience the newest technology that students use every day and explore ways to integrate it into the classroom. For more information or to arrange a rental, please contact Kenetha Frisby, kfrisby@butler.edu, x8533 or visit Instructional Technology in JH037.

Kindle 2 and Kindle DX

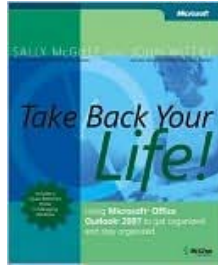
The Kindles are electronic readers that are 3G wireless capable for downloading books, magazines, newspapers and documents from Amazon. They also permit the uploading of the user's PDF files for reading on the devices. Their paper-like display reads much more like paper, even in bright light, than many electronic devices.

There are two Kindles currently available: the Kindle 2 has a screen size of 6 inches diagonally; the Kindle DX has a screen size of 9.7 inches diagonally which improves the viewing of newspapers and textbooks. Both models provide text-to-speech capability and allow for text resizing for easier reading.



Take Back Your Life!: Using Microsoft Office Outlook 2007 to Get Organized and Stay Organized, by Sally McGhee

This book describes ways to use the latest productivity enhancements available in Microsoft Office Outlook 2007 to better manage one's email, calendar appointments, and commitments to regain control over one's work life to better achieve a desirable work-life balance. Using tips that have been proven to work at leading companies, the author helps the reader determine the challenges to their own productivity and then provides strategies for addressing those challenges in ways that can be tailored for each person's work style. This book includes tips for improving the way information and emails are organized, stored and processed and for maximizing the use of the calendar for planning and scheduling.



Staff Spotlight



Jeana C. Rogers joined the Instructional Technology team in 2009 as Instructional Technology Specialist. She brings more than

15 years of information and instructional technology experience and has an M.S. in Educational Technology from Indiana State University. Most recently, she was Instructional Media Specialist at Wabash College in Crawfordsville, where she worked closely with faculty to integrate technology in teaching and learning, supported streaming media use and established their iTunes U site. Previously, she worked for the University of Houston and in the private sector as an information technology specialist. She is an Apple Certified Professional and is interested in digital video, Macintosh computers and multimedia applications.

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ePortfolio Tip

Assessing assignments in Chalk and Wire ePortfolio

Faculty assessors may view the artifact to be assessed on the same screen with the rubric for that assignment. The rubric may be placed above or beside the artifact being assessed. Chalk and Wire allows assessors to specify how students post artifacts to the portfolio. The artifact may be posted as a link to a document. The student might also copy and paste from their document into a text box to display directly within the ePortfolio page. Posting the artifact as a Word document allows the faculty assessor to use Word's annotation features when commenting on the document.

Individual training for faculty and training for an entire class are both available from Instructional Technology. A student trainer can be provided for a class session February-April. Contact training@butler.edu to request a session. The full schedule for student-led training session for students can be found at <http://www.butler.edu/ir/?pg=7887>.



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