

**BUTLER UNIVERSITY**  
**FUNDRAISING REGISTRATION FORM**

**Contact Information**

Student Organization: \_\_\_\_\_

Organizer's Name: \_\_\_\_\_

Organizer's Email: \_\_\_\_\_

**Event Information**

Event Title: \_\_\_\_\_

Date(s) of Fundraiser: \_\_\_\_\_ Time of Fundraiser: \_\_\_\_\_

Location: \_\_\_\_\_ Amount product/service is being sold for: \_\_\_\_\_

Full description of fundraiser (NO RAFFLES/GAMBLING ALLOWED): \_\_\_\_\_

\_\_\_\_\_

*Any food to be prepared by student organizations MUST follow proper food-handling guidelines (found in the PuLSE Office).*

Will the fundraiser benefit (check one):

Your organization       Charitable organization: \_\_\_\_\_  
Name of charitable organization

Are you soliciting donations or sponsorships?

Yes. If so, please attach the request letter.

No, not for this fundraiser.

**Signatures**

\_\_\_\_\_  
Student Organizer Signature

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Faculty/Staff Advisor Signature

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Director of Greek Affairs Signature (for Greek fundraisers)

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
APPROVED BY Director or Associate Director of PuLSE

\_\_\_\_\_  
Date Submitted

**Fill out form in entirety and return to PuLSE Office, 101 Atherton Union.  
Contact PuLSE at 317-940-9262 or [involvement@butler.edu](mailto:involvement@butler.edu) with questions.**