

Staff Assembly News & Agenda

Meeting THIS Wednesday, July 15 from 2:00 p.m. to 3:00 p.m. at CLOWES MEMORIAL HALL



Meeting Agenda

A very special meeting at Clowes Memorial Hall about the wonderful Arts Community on Butler's campus.

Instead of the normal Staff Assembly meeting format where experts tell you what is happening at Butler, come to the STAGE DOOR of **Clowes Memorial Hall** to find out what is coming over the horizon. Food and drink will be provided, but we think you will be too entertained to enjoy them!

BackPack Attack!

BackPack Attack is coming to Staff Assembly! There will be a collection bin at the July 15th meeting, so bring your new school supplies to donate to children (K-12) in Indianapolis Public Schools and throughout Marion County. The collection drive runs through August 7th and bins are located in the HRC, Irwin Library, Jordan and Holcomb Mail Centers, Atherton Union, and the Apartment Village. For a complete list of needed supplies, visit www.backpackattackindy.org. Questions can be directed to Julie Pakenham at jpakenha@butler.edu.



The supplies needed are: Backpacks, Pencil sharpeners, Spiral notebooks, Erasers (pink), Calculators, Rulers (12 inch), Crayons (24 count), Art boxes, Scissors (safety tip), Markers (8 count), Alarm clocks, Ink pens (blue or black), Pencils (#2), Colored pencils (12 count), Pocket folders, Glue sticks, Notebook paper

News from Healthy Horizons

Summer Tips from Healthy Horizons

The summer is a time when it is great to be outdoors! Below are a few tips to help you enjoy the summer safely:

- Protect yourself from the sun by wearing sunscreen of SPF 15 or higher and remember to reapply every couple of hours.
- Wear a wide-brimmed hat and sunglasses.
- Drink plenty of water and avoid drinks that contain alcohol and high amounts of sugar.
- Limit your outdoor activity to morning and evening hours or stay in shady areas.
- Wear lightweight, light-colored, loose-fitting clothing.

For more information visit the following website: <http://emergency.cdc.gov/disasters/extremeheat/heattips.asp>



Thank You for going above and beyond in May!

Wendy Harlow– University Advancement
Sheree Terheide– Development
Tina Vawter– Major Gifts
Pam Bender– Admission
Aimée Scheuermann– Admission

Green Tip

On Campus Recycling– help Butler recycle as much as possible! The best way you help us accomplish this is to prevent contamination! Throw your bottles and cans in the co-mingled bins, your paper in the paper bins and your trash in the trash bins!

THANK YOU Card Program

Staff Assembly gives you the opportunity to send a personalized “Thank You” to employees who have gone above and beyond the call of duty in performing a particular job or task. To send a Thank You, simply send an email to staff-assembly@butler.edu telling us who you want to receive the thank you and why. To send a Thank You anonymously, drop a note in the Staff Assembly suggestion box in Jordan Hall near HR. Thank You cards are always sent anonymously (from Staff Assembly, not from the requestor).

Who’s THAT?!

Ever pass people whose name you should know but don’t? Who’s THAT?! is a guilt-free way to find out! Log on to <https://www.butler.edu/hub/forums/991/ShowPost.aspx> and select “faces.” There, you’ll find pictures of the more than 100 people who have already provided profiles. Click on a picture, and you get a name, department, and interesting facts about them! If you haven’t yet provided a profile and would like to, go to <https://www.butler.edu/hub/forums/1174/ShowPost.aspx> and select the STAFF profile. Complete it, and send it electronically to Bob Marcus at rmarcus@butler.edu. *Please note that people outside of Butler do not have access.*

Welcome to New Employees!

Ashley Plummer– New Media Specialist

José Lusende– Major Gifts

Karen Lockley– Building Services

Jessica Callahan– COPHS

William Kennedy– Campus Police

Mike Schirmer– COPHS

Boubakar Traore– Building Services

Dr. Laura Behling, Associate Provost

Farewell to Departing Employees!

Joyce Goins—Counseling & Consulting

Shanna Markle– COPHS

Dr. Bailee Belcher– COPHS

Sara Myers- COE

Nicole Wilson– COPHS

Joe Harsh– Biology

Katie Allen– COPHS

Jody Britten– COE

Tanya Farman, Counseling & Consulting

Staff Assembly Executive Committee CONTACT INFORMATION

Officers: Tyler Johnston, Chair (x9744); Robert Holm, Vice-Chair (x9766); Cindi Holloway, Secretary/Treasurer (x9342);

At Large: Coco Acosta (x8400), Beth Alexander (x6378), Mike Borden (8047), Mary Azar Callahan (x6338),

Donna Charles (x9735), Chris Davis (x6494), Marsha Endre (x3233), Dick Hamm (x8402), Julie Schrader (x8802)

SA on the web: www.butler.edu/staff_assembly **Email:** staff-assembly@butler.edu **HUB:** www.butler.edu/hub