

# BUTLER UNIVERSITY

## Office of Financial Aid

If your application for financial aid (FAFSA) has been selected for verification and your family is filing a **2010 Application of Extension of Time to File the U.S. Income Tax Return, IRS Form 4868**, please submit the following –

- Completed 2010 IRS Form 4868
- IRS confirmation number or electronic fund transfer (EFT) Receipt
- Actual or estimated W-2(s), and/or 1099(s) used to determine income
- Signed copy of 2010 federal 1040 tax form with estimated income
- Estimated tax schedules such as schedule C and or K-1(s)

You are required to submit a signed copy of the final 2010 federal tax return when complete. Failure to submit tax forms for the academic year will result in cancelation of funds received.

**Please submit all documents to the Office of Financial Aid via:**

Mail: Butler University • Office of Financial Aid • 4600 Sunset Avenue • Indianapolis, IN 46208

Fax: (317) 940-8250

Email: [financialaiddocs@butler.edu](mailto:financialaiddocs@butler.edu)

If you have questions, please contact us toll-free at (877) 940-8200. Our office hours are Monday through Friday, 8:30 a.m. to 5:00 p.m. during the academic year and 8:00 a.m. to 4:30 p.m. during the summer.