



# BUTLER STAFF ASSEMBLY

www.butler.edu/staff-assembly

November 2010

## President Fong Speaks to Staff Assembly Nov. 17

Butler President Bobby Fong will address Staff Assembly on Wednesday, Nov. 17. The meeting will run from 2-3 p.m. in Jordan Hall Room 141. Speaking first on the agenda, Dr. Fong will provide updates on the Strategic Plan, Gender Equity Forum, Budget and more and will open it up to the assembly for questions. View the current [President's Perspective](#), where he talks more about his recent decision.

### Other speakers and agenda items include:

**Ena Shelley**, Dean, College of Education – She will share information about an exciting opportunity for Butler faculty and staff to enroll their kindergarten or first grade students in the Reggio-inspired IPS School #60 for '11-'12 school year. \*Deadline is December 15<sup>th</sup>!\* More information below.

**Sarah Robinson**, Study Abroad Advisor, Center for Global Education - She will discuss International Education Week activities.

### **Salvation Army Angel Tree and HR announcements**

Next Staff Assembly meeting: Wednesday, Dec. 15, at 2 p.m. in Jordan Hall Room 141. Room location is subject to change. Please watch the Butler Connection for updates.

#### **IPS School #60 Magnet Application Opportunity**

College of Education  
IPS/Butler Laboratory School # 60 Information Meeting  
Tuesday, Nov. 16, 11:30 a.m., Jordan Hall 170

Any Butler faculty and staff interested in having their kindergarten and first grade students attend [The IPS/Butler University Laboratory School](#) (IPS #60) in the 2011-2012 school year are encouraged to attend. Children of Butler employees may attend School #60 if space is available, even if they reside outside of the IPS district.

At the meeting, participants can obtain required IPS magnet-student application forms and speak with Billie Moore, director of Indianapolis Public Schools' magnet programs.

Please contact Cindy Smith at 940-8464 with questions or for application information and materials.

#### **Butler Holiday Party**

Enjoy a faculty/staff-only viewing of "The Nutcracker" on Sunday, Dec. 5, at Clowes Memorial Hall.



Reception at 6 p.m. in the Lobby.  
Pictures with the performers 6-7 p.m.  
Show begins at 7 p.m.

Immediate family members welcome.

## Maintain Weight Over Holidays

**Healthy Horizons** will sponsor the annual *Maintain Don't Gain* Program again this year! The initial weigh-in will be during the following dates/times in Healthy Horizons, PB 110. No appointment is necessary, simply drop in!

Tuesday, Nov. 16, 9 a.m. -1 p.m.  
Wednesday, Nov. 17, 9 a.m. -1 p.m.  
Thursday, Nov. 18, 9 a.m. -1 p.m.

Maintain your weight within two pounds until the week of Jan. 3, and you could win a four-month membership to the HRC!

Questions? Contact [healthyhorizons@butler.edu](mailto:healthyhorizons@butler.edu).

## Brown Bag Lunches for November

Sponsored by the Personal and Professional Development Committee.  
All presentations are noon -1 p.m.

Top 10 Mistakes Home Buyers and Sellers Make – Friday, Nov. 12, AU 326. By Steve Rupp, realtor

Assistive Technology – Standards, implications and accommodations in higher education, and at Butler, Tuesday, Nov. 16, JH 048. By Rob Hartman, Butler University Assistive Technologist

Fun with Fitness – Effective use of fitness toys, Wednesday, Nov. 17, HRC Conference Room. By Adrian Shepard, Butler University Assistant Director of Recreation – Fitness

## Welcome to New Employees

Whitney Bryant, Information Technology  
Renee Lopez, Alumni & Parent Programs  
Austin Rohe, Business Office  
Yesenia Pena, Building Services  
Clarence White, Jr., Butler Police

## Farewell to Departing Employees

Katherine Good, Major Gifts  
Leslie Renner, Annual Giving  
Sheila Shidnia, Web Marketing and Communications  
Cara Cima, LRC  
Lee Davis, Clowes

## Thank you Program

Janine Frainier, Follett  
Dawnya French, Financial Aid  
Roy Weese, Information Technology  
Lauren Krueger, Conferences & Special Events

## HR Corner

### Open Enrollment - Deadline Dec. 3

Open Enrollment Meetings

- Mon Nov 15, from 11:00-12:00 (JH141)
- Wed Nov 17, from 10:00-11:00 (JH141)
- Tues Nov 30, from 10:00-11:00 (JH141)
- Thurs Dec 2, from 3:00-4:00 (JH141)

More at [www.butler.edu/human-resources/benefits](http://www.butler.edu/human-resources/benefits)

## Staff Assembly Executive Committee

### Officers:

Julie Schrader, Chair (Internship & Career Services, x8802)  
Robert Holm, Vice-Chair (University Research, x9766)  
Marsha Endre, Secretary/Treasurer (Mail Center, x3233)

### Appointed:

Patti Colip (Purchasing, x8523)

### At Large:

Coco Acosta (Building Services, x8400),  
Beth Alexander (Conferences & Special Events, x6378),  
Mike Borden (Building Services, x8047),  
Mary Azar Callahan (Conferences & Special Events, x6338),  
Rob Hartman (Information Resources, x8476),  
Chris Davis (Campus Impressions, x6494),  
Josh Downing (Recreation, x6144),  
Alaina Griffin (Athletics, x9878),  
Karla Cunningham (Residence Life, x9458)