BUTLER UNIVERSITY
Office of Financial Aid

2009-2010 Verification Worksheet
Independent Student

Your application was selected for review in a process called "Verification." In this process, Butler University will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2008 Federal tax forms, with W-2 forms and other financial documents. The law says we have the right to ask you for this information before awarding financial aid. If there are differences between your application information and your financial documents, Butler University will make corrections electronically.

Complete this verification form and submit it to the Butler University Office of Financial Aid within two weeks of the request, so that your financial aid offer will not be delayed.

What you should do

1. Collect your (and your spouse's) financial documents (signed 2008 Federal income tax forms and 2008 W-2 forms).
2. Talk to a financial aid counselor if you have questions about completing this worksheet.
3. Complete and sign the worksheet – you (and your spouse).
4. Submit the completed worksheet, Federal tax forms and any other documents requested on the enclosed **Request for Additional Information** and send to the Butler University Office of Financial Aid.

A. Student Information

Last name First name M.I

Student ID (or SSN)

Street address

Date of birth

City State Zip

daytime phone number

B. Family Information

List the people in your household, including:

- Yourself, and your spouse if you have one, and
- your children, if you will provide more than half of their support from July 1, 2009 through June 20, 2010, even if they do not live with you, and;
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to student	College	Degree-seeking?

C. Student's Tax Forms and Income Information (all applicants)

1. Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.
   - ❑ Check here if you are attaching a signed copy of your tax return with W-2 forms or other earnings statements.
   - ❑ Check here if you will not file and are not required to file a 2008 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 47 of the FAFSA.)

a. Child support received	$	d. Workman's compensation / Disability	$
b. Housing allowance – military or clergy	$	e. Other -	$
c. Veteran's non-educational benefits	$	f. Other -	$

3. If you did not file and are not required to file a 2008 Federal income tax return, list below your employer(s) and any income received in 2008 **(attach the W-2 form or other earnings statements)**.

	$
	$

4. How much of the income reported on your 2008 Federal income tax return was:

a. Federal Work Study Earnings	$	b. Child support paid to an ex-spouse	$

E. Sign this Worksheet -

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent must sign and date.

Student _____ Date _____

Spouse _____ Date _____