



—Approval of Grant/Fellowship Proposal or Contract Submission—

- Please complete the form and obtain signatures from the Project Director (and Co-Director), Department Head and Dean. Then submit the form with a complete proposal (including budget) to the Institute for Research and Scholarship. The Institute will finish the routing process.
- Please have the form and proposal to the Institute no less than one week before the application is due for mailing/submission.

Project Director: _____ Tel: _____ College/Dept.: _____

Co-Project Director: _____ Tel: _____ College/Dept.: _____

Title of Project: _____

To be submitted to (funder/funding agency): _____

Program Officer: _____ Tel: _____ Program Name: _____

Type of Application: New Supplement Renewal Non-competing Pre-Proposal Other: _____

Proposal Deadline: _____ Postmark Received Anticipated Award Date: _____

Project Start Date: _____ Project End Date: _____

BUDGET

A. Direct Costs \$ _____

B. Indirect Costs \$ _____

C. **Total Grant Request** (A+B) \$ _____

D. Butler Support – In-Kind \$ _____

E. Butler Support – Cash \$ _____

F. Non-Butler Match \$ _____

G. **Total Match** (D+E+F) \$ _____

H. **Total Project Cost** (C+G) \$ _____

PROJECT

New academic program or administrative unit? Y N

Post-grant Butler Commitment? (explain) Y N

Interdepartmental or intercollegiate activity? Y N

Use of human subjects? Y *IRB. Approval. Date: _____* N

Use of live vertebrate animals? Y *IACUC. Approval Date: _____* N

Biologically active materials? Y *IBC. Approval. Date: _____* N

SPACE AND EQUIPMENT

Additional space required? Y N

Additional equipment required? Y N

Additional computer hardware/software? Y N

Employment: Other Faculty Students Others

Financial disclosure statement (NSF & NIH): Submitted No Conflict

Other: ARRA Funding

SUBMITTED BY:

1. _____ Project Director Date	5. _____ Dir. Inst. for Research and Scholarship Date
2. _____ Co-Project Director Date	6. _____ Senior Accountant – Grants Date
3. _____ Department Chair (If Applicable) Date	7. _____ V.P. Finance Date
4. _____ Dean Date	8. _____ Associate Provost Date
	9. _____ Provost Date

NOTES: